

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
December 13, 2023**

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5 @ 10:06 a.m.

Gilles Fransoo – Division 6

Nicole Collins – Administrator

COPY

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:05 a.m.

MINUTES

196/23 – Acaster: That the minutes of the November 7, 2023 meeting of this municipality be approved as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

197/23 - Winterhalt: That the Statement of Financial Activities for the month of November 2023 be accepted as presented. **CARRIED.**

BANK RECONCILIATION

198/23 – Fransoo: That the bank reconciliation for the month of November 2023 be accepted as presented. **CARRIED.**

GENERAL LEDGER JOURNAL ENTRIES

199/23 – Illingworth: That the month end general ledger entries as attached to these minutes have been reviewed and acknowledged by the RM of North Battleford No. 437 Council.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
December 13, 2023 CONTINUED

COPY

ACCOUNTS

200/23 - Hujdic: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8589 - #8620 = \$48,394.17

Online Payments = \$75,679.78

Payroll/Council Indemnity = \$30,575.08

CARRIED.

201/23 – Illingworth: That cheque #8621 be issued for the following:

Blend Kitchen + Bar - \$2,301.81 plus gratuity of \$257.68 = \$2,559.49.

CARRIED.

9:30 a.m. – 10:07 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

10:06 a.m. Councillor Ryan Shepherd arrived to the meeting.

ISSUED DEVELOPMENT PERMITS

202/23 – Fransoo: That the following issued development permit is acknowledged:

Permit 23-009 – Blk/Par A Plan 101530325 Ext. 11 - Animal Shelter.

CARRIED.

SUBDIVISION NW-12-45-17-W3M FILE SUBD-002277-2023

203/23- Fransoo: That the subdivision application for NW-12-45-17-W3M proposed residential parcel C and bin yard parcel D is approved as it complies with the Zoning Bylaw A – Agricultural Table 6-1 single detached dwellings minimum site area and Bylaw 2-2022 to allow bin yards with no site maximums; with cash in lieu owed of \$855.00 and further that no servicing agreement is required however an approach must be constructed to access the newly created bin yard parcel.

CARRIED.

SUBDIVISION PARCELS A&B PLAN 101530325 FILE SUBD-002318-2023

204/23- Winterhalt: That the subdivision application for Parcels A & B Plan 101530325 proposed agricultural parcel C and commercial lots 6-8 is approved as it complies with the Zoning Bylaw C2 – Light Industrial and Commercial Table 6-8 site sizes and pursuant to subsection 4.1.3(2) in the Official Community Plan; with cash in lieu owed of \$6,325.00 and further that no servicing agreement is required however no development permits will be issued for Parcel C or Lot 8 until an all-weather access road has been constructed to provide access as is required in section 4 of the zoning bylaw.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 13, 2023 CONTINUED

COPY

POLICY – FIRE DEPARTMENT CISD/CISM PROCEDURE

205/23 – Shepherd: That the policy for critical incident stress debrief/management is approved as attached to these minutes. **CARRIED.**

REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY

206/23 – Illingworth: That the Council of the R.M. of North Battleford No. 437 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submissions of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements as required; and

that the Administrator is hereby authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED.**

SERVICING AGREEMENT – MOOSOMIN FIRST NATION

207/23 – Hujdic: That the draft servicing agreement between the RM of North Battleford and Moosomin First Nation is amended by adding a clause regarding fire fighting fees for service and road developments as per the zoning bylaw; and further that once those amendments are completed the agreement shall be sent to Moosomin First Nation for their comments. **CARRIED.**

SW-29-45-17-W3M ROAD ALLOWANCE

208/23 – Acaster: That the titled road allowance intersecting the SW-29-45-17-W3M shall be offered to Moosomin First Nation to acquire as part of their quarter section with any and all costs to transfer the road allowance the responsibility Moosomin First Nation. **CARRIED.**

11:00 a.m. Councillor Gilles Fransoo left the meeting.

DECEMBER OFFICE HOURS

209/23 – Illingworth: That the Municipal Office be closed for Christmas on December 22, 25, 26, 27 and 28. **CARRIED.**

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 13, 2023 CONTINUED

COPY

RURAL CRIME WATCH 2024 MEMBERSHIP

210/23 – Shepherd: That the RM of North Battleford No. 437 join the Rural Crime Watch Group with a membership of \$50.00 for 2024.

CARRIED.

SARM PSIP RENEWAL

211/23 - Winterhalt: That the attached SARM Property Self Insurance Policy is renewed for 2024.

CARRIED.

FIDELITY BOND

212/23 – Acaster: That the 2024 SARM Fidelity Bond Policy, having been presented is acknowledged.

CARRIED.

SARM LSIP RENEWAL

213/23 - Illingworth: That the attached SARM Liability Insurance Policy and Excess Liability Insurance Policy is renewed for 2024.

CARRIED.

SK CRIME STOPPERS DONATION

214/23 – Shepherd: That the RM of North Battleford No. 437 send a voluntary donation of \$200 to Saskatchewan Crime Stoppers for 2023.

CARRIED.

11:38 a.m. Fire Chief Aaron McNabb attended the meeting to give a verbal report.

11:40 a.m. Councillor Gilles Fransoo re-entered the meeting.

1:15 p.m. Fire Chief Aaron McNabb left the meeting.

2024 SALARY & WAGES

215/23 – Hujdic: That the 2024 wages/salaries are as follows:

Foreman Rob Jenner	\$92,595.60/annum with 4 weeks (20 days) holidays
Grader Operator Scott Currie	\$33.33/hour with 3 weeks (15 days) holidays
Mower/Grader Operator Sheldon Geering	\$27.00/hour with 3 weeks (15 days) holidays
Administrator Nicole Collins	\$92,595.60/annum with 5 weeks (25 days) holidays
Assistant Administrator Lisa Prescesky	\$70,808.40/annum with 6 weeks (30 days) holidays
Office Assistant Carol O'Hara	\$28.00/hour with 4 weeks (20 days) holidays.

CARRIED.

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
December 13, 2023 CONTINUED

COPY

STAFF BONUS

216/23 – Fransoo: That all office staff, maintenance staff and Co-Fire Chiefs and EMO Coordinator are each given a \$250.00 gift card as a sign of appreciation for their work.

CARRIED.

217/23 – Shepherd: That the fire fighters be consulted regarding an item the RM can purchase for their use at the fire hall as a sign of appreciation for their work.

CARRIED.

SK VOLUNTEER FIRE FIGHTERS ASSOCIATION DONATION

218/23 – Winterhalt: That the RM of North Battleford No. 437 send a donation of \$2/capital, resulting in a total donation of \$1,374.00 to the Saskatchewan Volunteer Fire Fighters Association for their critical incident stress debrief/management program.

CARRIED.

CORRESPONDENCE

219/23 – Shepherd: That the following list of correspondence, having been read, be filed:

- a) NWMA 2023 Survey
- b) RMAA Div 6 Curling
- c) SKPower – Cross Trail Street
- d) Water Security – Channel Clearing & Drainage
- e) West Central – Nov 23 Minutes
- f) SK Highways – Project Information Sheet.

CARRIED.

ADJOURN

220/23 - Fransoo: That this meeting now adjourn at 2:23 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Tuesday, November 7, 2023

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Nicole Collins – Administrator

ABSENT

Gilles Fransoo – Division 6

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:05 a.m.

9:08 a.m. – 9:38 a.m. Grader Operator Scott Currie attended the meeting and gave a verbal report.

AUGER BUDGET

175/23 – Illingworth: That the previous budget of \$5,000.00 for the purchase of an auger attachment for the skid steer is increased to \$6,000.00. **CARRIED.**

GRADER TRAINING

176/23 – Illingworth: That the RM will pay for any fees associated with Sheldon Geering completing grader training course. **CARRIED.**

SURVEY RIGHT OF WAY

177/23 – Illingworth: That Meridian Surveys be contracted to survey the south boundary of S ½ of 18-45-16-3 and north boundary of NE-21-45-16-3 for the purposes of widening the right of way from 66 feet to 100 feet to allow for future road widening. **CARRIED.**

MINUTES

178/23 – Winterhalt: That the minutes of the October 11, 2023 meeting of this municipality be approved as amended. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Tuesday, November 7, 2023 CONTINUED

10:33 a.m. – 11:07 a.m. Moosomin First Nation representatives Ron Mair and Steve Whitecap attended the meeting to discuss First Nations land entering reserve status.

MOOSOMIN FIRST NATION – LANDS ACHIEVING RESERVE STATUS

179/23 – Shepherd: That Battle River Law be contracted to draft an agreement between the RM of North Battleford and Moosomin First Nation that covers the following for First Nations land entering reserve status:

1. Fees-in-lieu of services that taxes typically cover;

- Fire and Police Services
- Roadway Construction and Maintenance
- RM Admin Fees
- Public works

2. Development Controls

- All development to obtain proper environmental requirements
- All development to apply for and obtain a Development Permit from the RM and abide by all OCP and Zoning Bylaw Regulations
- All development to abide by public safety requirements. Building Bylaw, Fire and Energy Code requirements to be followed. Proof of compliance can be provided from the band or a Building Permit can be obtained.
- All developments to abide by regulations in the zoning bylaw & OCP, including road upgrades if required at the cost of the First Nation and built to RM standards.

And further that a letter of no concerns shall be submitted to Moosomin First Nation from the RM of North Battleford once this agreement has been signed by both parties. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

180/23 - Hujdic: That the Statement of Financial Activities and Bank Reconciliation for the month of October 2023 be accepted as presented. **CARRIED.**

GENERAL LEDGER JOURNAL ENTRIES

181/23 – Winterhalt: That the month end general ledger entries as attached to these minutes have been reviewed and acknowledged by the RM of North Battleford No. 437 Council. **CARRIED.**

ACCOUNTS

182/23 - Acaster: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8565 - #8586 = \$649,477.01

Online Payments = \$101,471.80

Payroll/Council Indemnity = \$35,975.17

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Tuesday, November 7, 2023 CONTINUED

FUNDING REQUESTS

183/22 – Winterhalt: That at this time the RM of North Battleford No. 437 will retain the remaining portion of the budget for donations to local organizations rather than submit funds to outside organizations. **CARRIED.**

RM CHRISTMAS PARTY

184/23 – Hujdic: That all staff, council and fire department members, with the company of a plus one, are invited to the RM Christmas party to be held on December 1, 2023 at the Riverside Event Centre with the RM covering the costs of the rental facility and meal. **CARRIED.**

11:35 a.m. Fire Chief Aaron McNabb attended the meeting to discuss the Fire Department.

12:10 p.m. Councillor Bob Hujdic left the meeting.

12:45 p.m. Fire Chief Aaron McNabb left the meeting.

LATE ACCOUNTS

185/23 – Illingworth: That the following late accounts are approved for payment:

Cheque # 8587	Discovery Co-op	Inv. Oct 2023	\$14,375.26
Cheque # 8564	NAPA Auto Parts	Inv. 312.506180	\$51.68.

CARRIED.

GOVERNMENT RELATIONS – ROAD CONCERNS LANDS TO RESERVE STATUS

186/23 – Illingworth: That a reply letter regarding Moosomin First Nation lands achieving Reserve status in the RM of North Battleford; File #'s 809.100, 809.101, 809.115 & 809.126 be sent to Government Relations stating the following:

- To allow for future road upgrades to the Hamlin & Highworth Roads, the additional 22' of the right of way be obtained by the RM of North Battleford from Moosomin First Nation along the South ½ of 18-45-15-W3M and the North of NE-21-45-17-W3M;
- All roads are to remain under the jurisdiction and property of the RM of North Battleford No. 437 unless otherwise noted. **CARRIED.**

SKPOWER FILE 20408963 NE-25 TO SE-25-46-16-W3M

187/23 – Shepherd: That the proposed work project from SaskPower to build 1,500M of overhead line 0.5M inside the road allowance at the NE-25-45-16 to SE-25-45-16-W3M is received and acknowledged. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Tuesday, November 7, 2023 CONTINUED

TRANSFER \$1,500.00

188/23 – Illingworth: That \$1,500.00 be transferred from the RM main chequing account to the public reserve account as that amount for cash in lieu of dedicated lands for subdivision file SUBD-00156702023 was paid. **CARRIED.**

JANUARY MEETING DATE

189/23 – Illingworth: That the January regular council meeting be changed to Thursday, January 4, 2024 to commence at 9:00 a.m. **CARRIED.**

1:11 p.m. Councillor Todd Winterhalt left the meeting.

REGIONAL CSO BUSINESS CASE

190/23 – Shepherd: That the business case as prepared by Tantus for the Regional CSO Program is accepted as information. **CARRIED.**

REGIONAL CSO TSS GRANT APPLICATION

191/23 – Acaster: That the RM of North Battleford No. 437 shall continue to participate in the next phase of the Regional CSO program, and further that the RM supports the application of a TSS grant through the RM of Meota No. 468 in the amount of \$40,000.00 for the purposes of the implementation of a Regional CSO Program. **CARRIED.**

RETAIL LIQUOR STORE PERMIT

192/23 – Shepherd: That a reply letter be sent to Saskatchewan Liquor & Gaming stating that the RM of North Battleford No. 437 is not opposed to a retail liquor store permit within the RM jurisdiction provided that the location of the store abides by all Municipal bylaws and all applicable permits are applied for. **CARRIED.**

SIMPLOT – LETTER OF COMPLETION

193/23 – Illingworth: That a certificate of completion be sent to Simplot advising that all requirements listed in the servicing agreement and development agreement for the facility construction at Parcel E Plan 102380532 are completed. **CARRIED.**

CORRESPONDENCE

194/23 – Shepherd: That the following list of correspondence, having been read, be filed:

- a) Trans Canada Yellowhead Highway Corridor – Advocacy Update
- b) Regional CSO Minutes – October 17

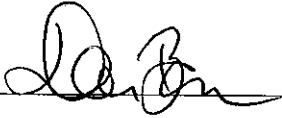
CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Tuesday, November 7, 2023 CONTINUED

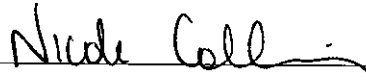
ADJOURN

195/23 - Illingworth: That this meeting now adjourn at 2:00 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 11, 2023

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3 03

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

Nicole Collins – Administrator

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:04 a.m.

MINUTES

161/23 – Fransoo: That the minutes of the September 13, 2023 meeting of this municipality be approved as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

162/23 - Illingworth: That the Statement of Financial Activities and Bank Reconciliation for the month of September 2023 be accepted as presented. **CARRIED.**

ACCOUNTS

163/23 - Shepherd: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8522 - #8562 = \$43,630.97

Online Payments = \$891,469.50

Payroll/Council Indemnity = \$32,265.05

CARRIED.

LIST OF LANDS WITH ARREARS

164/22 – Winterhalt: That the list of lands of arrears is acknowledged as circulated and attached to these minutes and further that those lands with less than 50% of the levy owing are not included.

CARRIED.

9:28 a.m. – 10:13 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

10:34 a.m. – Councillor Todd Winterhalt left the meeting.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 11, 2023 CONTINUED

10:37 – 11:03 a.m. Auditor Liam Pollard from Vantage Chartered Professionals attended the meeting to review the 2022 audited financial statements.

CONCERNS - MOOSOMIN LANDS ACHIEVING RESERVE STATUS

165/23 – Shepherd: That an additional reply letter regarding Moosomin First Nation lands achieving Reserve status in the RM of North Battleford be sent advising of the following concerns:

- To allow for future road upgrades to the Hamlin Road, the additional 22' of the right of way be obtained by the RM of North Battleford from Moosomin First Nation along the South ½ of 18-45-15-W3M.
- An agreement should be negotiated and signed stating any future developments, such as new buildings or a change in the use of the lands requires the same development standards as set out in the municipal bylaws, and that the cost to upgrade municipal infrastructure and fees for services be included.

CARRIED.

11:17 a.m. Councillor Todd Winterhalt returned to the meeting.

NOVEMBER MEETING DATE

166/23 – Shepherd: That the November regular council meeting date be moved to Tuesday, November 7 commencing at 9:00 a.m. to accommodate SARM Midterm Convention. **CARRIED.**

SARM BUILDING APPRAISALS

167/23 – Fransoo: That the building values for the office, shop and fire hall are amended to reflect the values received through the SARM building valuation program. **CARRIED.**

IN CAMERA SESSION

168/23 – Illingworth: That the regular meeting recess to move to an in-camera session pursuant to Part III Section 21 of the Local Authority Freedom of Information and Protection of Privacy Act at 11:37a.m. **CARRIED.**

RECONVENE MEETING

169/23 – Hujdic: That the in-camera session be closed and the regular meeting resume at 11:42 a.m. **CARRIED.**

11:42 a.m. Fire Chief Aaron McNabb attended the meeting to discuss the Fire Department.

12:00 p.m. Councillor Gilles Fransoo left the meeting.

12:23 p.m. Fire Chief Aaron McNabb left the meeting.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 11, 2023 CONTINUED

CORRESPONDENCE

170/23 – Acaster: That the following list of correspondence, having been read, be filed:

- a) CSO – Monthly Report
- b) Ministry of Parks/Culture/Sport – Heritage Property Initiative
- c) Ministry of Government Relations – Received Bylaw.

CARRIED.

POLARIS RANGER SIDE X SIDE

171/23 – Shepherd: That the offer from J&K Land and Livestock Ltd. to purchase the 2012 Polaris Ranger Side x Side for the price of \$7,000.00 plus taxes is accepted.

CARRIED.

SARM & SEPA CONFERENCES

172/23 – Winterhalt: That any member of council, staff or fire department may attend the following conferences with travel, accommodation, meals and registration fees to be paid by the Municipality:

SARM Midterm Convention – November 8-9 in Regina, SK

SEPA Conference – November 20-23 in Saskatoon, SK.

CARRIED.

LATE ACCOUNTS

173/23 – Illingworth: That the following late accounts are approved for payment:

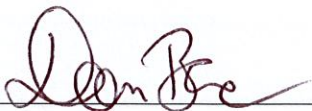
Cheque # 8563	Battlefords Bearing	Inv. 999.B3617181	\$161.20
Cheque # 8564	Toshiba	Inv. AR4756110	\$37.50.

CARRIED

ADJOURN

174/23 - Shepherd: That this meeting now adjourn at 12:54 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 13, 2023

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

David Acaster – Division 4

Ryan Shepherd – Division 5

Nicole Collins – Administrator

ABSENT

Todd Winterhalt – Division 3

Gilles Fransoo – Division 6

CALLED TO ORDER

Reeve Bartko called the meeting to order at 8:16 a.m.

MINUTES

139/23 – Illingworth: That the minutes of the August 9, 2023 meeting of this municipality be approved as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

140/23 - Illingworth: That the Statement of Financial Activities and Bank Reconciliation for the month of August 2023 be accepted as presented. **CARRIED.**

9:31 a.m. Foreman Rob Jenner attended the meeting.

SEASONAL MOWER OPERATOR

141/23 – Hujdic: That David Weir be hired as a temporary seasonal mower operator at a wage of \$24.00/hour effective August 24, 2023. **CARRIED.**

RECESS MEETING

142/23 – Shepherd: That the meeting recess at 9:30 a.m. to commence a public hearing.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 13, 2023 CONTINUED

PUBLIC HEARING – BYLAW 2-2023

Present: Reeve Dan Bartko, Division 1 Councillor Bob Hujdic, Division 2 Councillor Todd Illingworth, Division 4 Councillor David Acaster, Division 5 Councillor Ryan Shepherd, Foreman Rob Jenner and Administrator Nicole Collins.

Reeve Bartko opened the public hearing at 9:30 a.m.

Reeve Bartko provided an overview of Bylaw 2-2023, a bylaw to amend the zoning bylaw.

No persons were in attendance other than Council, and no written submissions were received.

Reeve Bartko closed the hearing at 9:50 a.m.

RECONVENE MEETING

143/23 – Acaster: That the regular council meeting resume at 9:50 a.m. **CARRIED.**

9:50 a.m. Councillor Ryan Shepherd declared a conflict of interest and left the meeting.

CULVERTS

144/23 – Acaster: That Foreman Rob Jenner is authorized to inspect the capped culverts located on RGE RD 3171 in between 35 & 36-45-17-W3M and can proceed with the remedy of the slope issue, and/or remove the culverts if deemed necessary. **CARRIED.**

9:56 a.m. Councillor Ryan Shepherd returned to the meeting.

9:56 a.m. Foreman Rob Jenner left the meeting

ACCOUNTS

145/23 - Shepherd: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8491 - #8520 = \$87,195.40

Online Payments = \$319,996.56

Payroll/Council Indemnity = \$31,125.03

CARRIED.

RECESS MEETING

146/22 – Shepherd: That the meeting recess at 10:00 a.m. to commence a public hearing.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 13, 2023 CONTINUED

PUBLIC HEARING – DISCRETIONARY USE

Present: Reeve Dan Bartko, Division 1 Councillor Bob Hujdic, Division 2 Councillor Todd Illingworth, Division 4 Councillor David Acaster, Division 5 Councillor Ryan Shepherd and Administrator Nicole Collins.

Reeve Bartko opened the public hearing at 10:00 a.m.

Reeve Bartko provided an overview of the discretionary use application for a home based business located at Blk/Par A Plan 73B07198.

No persons were in attendance other than Council, and no written submissions were received.

Reeve Bartko closed the hearing at 10:20 a.m.

RECONVENE MEETING

147/22 – Illingworth: That the regular council meeting resume at 10:20 a.m. **CARRIED.**

BYLAW 2-2023 BYLAW TO AMEND THE ZONING BYLAW

148/23 – Hujdic: That Bylaw 2-2023, a Bylaw to Amend the Zoning Bylaw be read a second time. **CARRIED.**

149/23 – Shepherd: That Bylaw 2-2023, a Bylaw to Amend the Zoning Bylaw as attached to and forming part of these minutes be read a third time and adopted. **CARRIED.**

DISCRETIONARY USE – BLK/ PAR A PLAN 73B07198

150/23- Hujdic: That the discretionary use application for a home based business located at Blk/Par A Plan 73B07198 is approved with the issuance of permit # 23-008. **CARRIED.**

DONATION – SK COMMAND

151/23 – Shepherd: That an ad be placed in the 2023 Royal Canadian Legion Military Services Recognition Book with the issuance of cheque #8521 for \$225.00 including taxes. **CARRIED.**

TAX ENFORCEMENT PROCEEDINGS – 6 MONTHS AFTER LIEN

152/23 – Illingworth: That Battle River Law is authorized to proceed with tax enforcement procedures on the attached list of lands, as the tax liens have been registered for the minimum required timeline of 6 months. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 13, 2023 CONTINUED

EMO COORDINATOR – NOTICE OF TEMPORARY LEAVE

153/23 – Shepherd: That the letter from Kailyn Simon stating her notice of 2 week temporary leave is acknowledged and further that her retainers of two (2) \$850.00/month for her EMO Coordinator and Fire Department Communications Officer Duties be remitted without adjustments or changes in rate.
CARRIED.

TABLE MOOSOMIN FIRST NATION – LANDS TO RESERVE STATUS

154/23 – Illingworth: That a decision on the letter request from Moosomin First Nation to change lands within the RM of North Battleford to reserve status be tabled until the October regular council meeting to allow for the Administrator to collect further information.
CARRIED.

11:06 a.m. Fire Chief Aaron McNabb and EMO Coordination/Communications Officer Kailyn Simon attended the meeting.

UPDATE TO VOLUNTEER FIREFIGHTERS

155/23 – Shepherd: That Logan Roy be added to the list of volunteer fire fighters and Tanner Fauth be removed.
CARRIED.

12:11 p.m. Fire Chief Aaron McNabb and EMO Coordinator/Communications Officer Kailyn Simon left the meeting.

RM OF MEOTA – RGE RD 3175 DEVELOPMENT

156/23 – Shepherd: That the RM of Meota is authorized to upgrade RGE RD 3175 from the boundary south to their sewage effluent line for seasonal access.
CARRIED.

TABLE – TABLE MOUNTAIN REGIONAL PARK

157/23 – Hujdic: That the decision to remain within the regional park board for Table Mountain be tabled to the October regular council meeting to allow for the Administrator to discuss this with the Table Mountain board.
CARRIED.

CSO SERVICES – RM OF MEOTA

158/23 – Illingworth: That the RM of North Battleford extend the contract hours with CSO Phil Bueckert and the RM of Meota for an additional 8 hours in the months of September and October, and further that the November and December hours will be discussed at the October regular council meeting.

CARRIED.

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 13, 2023 CONTINUED

CORRESPONDENCE

159/23 – Acaster: That the following list of correspondence, having been read, be filed:

- a) CSO – Monthly Report
- b) BUH Foundation – Thank You
- c) Verna Schell – Thank You.

CARRIED.

ADJOURN

160/23 - Shepherd: That this meeting now adjourn at 12:44 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 9, 2023

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

David Acaster – Division 4

Nicole Collins – Administrator

ABSENT

Todd Winterhalt – Division 3

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:02 a.m.

MINUTES

117/23 – Hujdic: That the minutes of the July 12, 2023 meeting of this municipality be accepted as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

118/23 - Acaster: That the Statement of Financial Activities and Bank Reconciliation for the month of July 2023 be accepted as presented. **CARRIED.**

ACCOUNTS

119/23 - Hujdic: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8461 - #8488 = \$188,688.35

Online Payments = \$58,201.59

Payroll/Council Indemnity = \$28,916.33

CARRIED.

120/23 – Illingworth: That the following late accounts are approved to be paid:

Cheque # 8489 River City – Invoice 30740 = \$354.09

Cheque #8490 RM of Meota –Invoice 2023-00134 = \$2,280.00.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 9, 2023 CONTINUED

ASPHALT CRACK SEALING QUOTE

121/23 – Illingworth: That the quote from Battleford's Asphalt Services Ltd. for crack sealing on the Hamlin Road and the East Hill Road is approved for the cost of \$6,720.00 plus applicable taxes and less a \$500.00 discount. **CARRIED.**

9:31 a.m. Foreman Rob Jenner attended the meeting.

10:00 a.m. Moosomin First Nation representatives Steve Whitecap, Jaime, and Ron Maer attended the meeting.

10:50 a.m. Moosomin First Nation representatives left the meeting.

11:04 a.m. Brian Bossaer and Justin Nett attended the meeting.

11:25 a.m. Brian Bossaer and Justin Nett left the meeting.

11:34 a.m. CSO Phil Bueckert attended the meeting.

12:04 p.m. CSO Phil Bueckert left the meeting.

12:10 p.m. Foreman Rob Jenner left the meeting

12:10 p.m. Fire Chief Aaron McNabb attended the meeting.

1:23 p.m. Fire Chief Aaron McNabb left the meeting.

SUBDIVISION NW-20-44-16-W3M FILE R1044-21S

122/23- Illingworth: That the subdivision application for NW-20-44-16-W3M proposed commercial parcel C is approved as it complies with the Zoning Bylaw C2 – Restricted Commercial and Light Industrial District Table 6-8 minimum site area with cash in lieu owed of \$3,492.50 and further that a servicing agreement is required. **CARRIED.**

BYLAW 3-2023 FIRE SERVICES AGREEMENT RM OF ROUND HILL

123/23 – Hujdic: That Bylaw 3-2023, a Bylaw to Enter into an Agreement for Fire and Emergency Services with the RM of Round Hill be introduced and read a first time at this meeting.

CARRIED.

124/23 – Illingworth: That Bylaw 3-2023 be read a second time.

CARRIED.

125/23 – Acaster: That Bylaw 3-2023 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

126/23 – Bartko: That Bylaw 3-2023, a Bylaw to Enter into an Agreement for Fire and Emergency Services with the RM of Round Hill as attached to and forming part of these minutes be read a third time and adopted.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 9, 2023 CONTINUED

BYLAW 4-2023 FIRE SERVICES AGREEMENT CITY OF NORTH BATTLEFORD

127/23 – Hujdic: That Bylaw 4-2023, a Bylaw to Enter into an Agreement for Fire and Emergency Services with the City of North Battleford be introduced and read a first time at this meeting.

CARRIED.

128/23 – Illingworth: That Bylaw 4-2023 be read a second time.

CARRIED.

129/23 – Acaster: That Bylaw 4-2023 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

130/23 – Bartko: That Bylaw 4-2023, a Bylaw to Enter into an Agreement for Fire and Emergency Services with the City of North Battleford as attached to and forming part of these minutes be read a third time and adopted.

CARRIED.

BYLAW 5-2023 FIRE SERVICES AGREEMENT HAFFORD/REDBERRY

131/23 – Hujdic: That Bylaw 5-2023, a Bylaw to Enter into an Agreement for Fire and Emergency Services with the RM of Redberry & Town of Hafford be introduced and read a first time at this meeting.

CARRIED.

132/23 – Illingworth: That Bylaw 5-2023 be read a second time.

CARRIED.

133/23 – Acaster: That Bylaw 5-2023 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

134/23 – Bartko: That Bylaw 5-2023, a Bylaw to Enter into an Agreement for Fire and Emergency Services with the RM of Redberry & Town of Hafford as attached to and forming part of these minutes be read a third time and adopted.

CARRIED.

SASKENERGY INSTALLATION NE-36-43-16-W3M

135/23 – Illingworth: That the SaskEnergy line installation for service to NE-36-43-16-W3M is approved as received.

CARRIED.

CORRESPONDENCE

136/23 – Illingworth: That the following list of correspondence, having been read, be filed:

- a) CSO – Monthly Report
- b) Safe Families Canada – Thank You
- c) Plant Health Network Newsletter

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 9, 2023 CONTINUED

SEPTEMBER REGULAR MEETING

137/23 – Illingworth: That the September regular council meeting commence at 8:00 a.m.

CARRIED.

ADJOURN

138/23 - Acaster: That this meeting now adjourn at 2:28 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, July 12, 2023

PRESENT

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3 (9:13 a.m.)

David Acaster – Division 4

Gilles Fransoo – Division 6

Nicole Collins – Administrator

ABSENT

Dan Bartko – Reeve

Ryan Shepherd – Division 5

CALLED TO ORDER

Deputy Reeve Illingworth called the meeting to order at 9:01 a.m.

MINUTES

105/23 – Fransoo: That the minutes of the June 14, 2023 meeting of this municipality be accepted as presented. **CARRIED.**

9:13 a.m. Councillor Todd Winterhalt arrived to meeting.

STATEMENT OF FINANCIAL ACTIVITIES

106/23 - Hujdic: That the Statement of Financial Activities and Bank Reconciliation for the month of June 2023 be accepted as presented. **CARRIED.**

ACCOUNTS

107/23 - Winterhalt: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8429 - #8460 = \$98,333.16

Online Payments = \$36,142.93

Payroll/Council Indemnity = \$37,703.67

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, July 12 2023 CONTINUED

ISSUED DEVELOPMENT PERMITS

108/23 – Winterhalt: That the following approved and issued permitted use permits are acknowledged:

Permit 23-006 SE-30-45-16-W3M New Storage Facility

Permit 23-007 SE-2-44-14-W3M Residential Addition.

CARRIED.

SUBDIVISION PARCEL B PLAN 74B11601 FILE SUBD-001567-2023

109/23 – Acaster: That the subdivision application for Parcel B Plan 74B11601 proposed residential parcel E, known as file SUBD-001567-2023 is approved as it complies with the Zoning Bylaw Table 6-1 Residential Uses (3) and also Section 4.4.2(2) of the Official Community Plan with cash in lieu required in an amount to be negotiated between the council and the applicant and further that no servicing agreement is required.

CARRIED.

SUBDIVISION NW-22-44-14-W3M FILE SUBD-001648-2023

110/23 – Acaster: That the subdivision application for NW-22-44-14-W3M proposed residential parcel B, known as file SUBD-001648-2023 is approved as it complies with the Official Community Plan Section 3.5.2.2 Policy (b)(v), and further that no servicing agreement is required.

CARRIED.

RECEIVED ROAD CONCERNS

111/23 – Winterhalt: That the concerns regarding the road located at NW-23-45-17-W3M received from Bernie Nash are hereby acknowledged.

CARRIED.

10:00 a.m. Foreman Rob Jenner attended the meeting.

10:56 a.m. Foreman Rob Jenner left the meeting.

GRADER WARRANTY

112/23 – Fransoo: That 72 month/7000 hour extended powertrain warranty be purchased for both John Deere 772G grader's serial numbers ending in 535 and 722 for the quoted price of \$20,265.19 plus applicable taxes per grader.

CARRIED.

BYLAW 2-2023

113/23 – Fransoo: That Bylaw 2-2023, a Bylaw to Amend the Zoning Bylaw 5-2016 be introduced and read a first time.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, July 12
2023 CONTINUED

RECORD DISPOSAL

114/23 – Winterhalt: That the Administrator is authorized to dispose of the list of attached records pursuant to the Record Disposal Bylaw 5-2022. **CARRIED.**

CORRESPONDENCE

115/23 – Winterhalt: That the following list of correspondence, having been read, be filed:

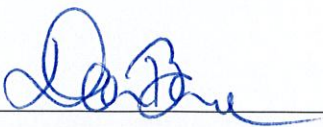
- a) CSO – Monthly Report
- b) Notice Nature – Thank You
- c) SaskPower – Pole Maintenance
- d) Ag in the Classroom – Thank You
- e) Battlefords Chamber of Commerce – Relocation Guide **CARRIED.**

11:05 a.m. Fire Chief Aaron McNabb attended the meeting.

11:49 a.m. Fire Chief Aaron McNabb left the meeting.

ADJOURN

116/23 - Fransoo: That this meeting now adjourn at 11:59 a.m. **CARRIED.**



Reeve



Administrator