

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, June 14, 2023

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3 (9:10 a.m.)

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

Nicole Collins – Administrator

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:01 a.m.

MINUTES

96/23 – Fransoo: That the minutes of the May 10, 2023 meeting of this municipality be accepted as presented. **CARRIED.**

9:10 a.m. Councillor Todd Winterhalt arrived to meeting.

STATEMENT OF FINANCIAL ACTIVITIES

97/23 - Hujdic: That the Statement of Financial Activities and Bank Reconciliation for the month of May 2023 be accepted as presented. **CARRIED.**

9:12 a.m. Councillor Ryan Shepherd declared a conflict of interest on the accounts, specifically cheque #8403 and left the council chambers.

ACCOUNTS

98/23 - Winterhalt: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8395 - #8428 = \$173,001.43

Online Payments = \$13,614.34

Payroll/Council Indemnity = \$34,894.11

CARRIED.

9:19 a.m. Councillor Ryan Shepherd returned to the council chambers.

9:32 a.m. Foreman Rob Jenner attended the meeting.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, June 14
2023 CONTINUED

APPROACH CONSTRUCTION POLICY

99/23 – Acaster: That the approach construction policy as attached to these minutes is adopted.

CARRIED.

10:41 a.m. Foreman Rob Jenner left the meeting.

10:45 a.m. Councillor Gilles Fransoo left the meeting.

FUNDING REQUESTS

100/23 – Illingworth: That a donation of \$200 be made to Federation of Saskatchewan Police Officers for the annual crime prevention guide and that the request from the Saskatchewan Hospital Legacy Trail and Turtleford Dance Club be filed as correspondence.

CARRIED.

11:17 a.m. Fire Chief Aaron McNabb and EMO Coordinator Kailyn Simon attended the meeting.

11:17 a.m. Councillor Gilles Fransoo returned to the meeting.

MUTUAL AID AGREEMENT w/ CITY OF NORTH BATTLEFORD

101/23 – Shepherd: That the current draft of the mutual aid agreement for fire/emergency services is approved and the Reeve, Fire Chief and Administrator are authorized to sign the agreement on behalf of the RM of North Battleford.

CARRIED.

12:30 p.m. EMO Coordinator Kailyn Simon left the meeting.

1:22 p.m. Fire Chief Aaron McNabb left the meeting.

CONCERNS MOOSOMIN LANDS ACHIEVING RESERVE STATUS

102/23 – Illingworth: That a reply letter regarding Moosomin First Nation lands achieving Reserve status in the RM of North Battleford be sent advising of the following concerns:

- All approaches must be built to RM standards; if any existing approaches are not built to RM standards an agreement to upgrade the approach shall be signed.
- Future road widening may be required on some of the roads adjacent to the listed lands; it would be appropriate to discuss the possibility of purchasing extra road allowance in some areas to allow the future road upgrades.
- Any future developments, such as new buildings or a change in the use of the lands should still meet municipal bylaws and permits obtained.

CARRIED.

TPI

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, June 14
2023 CONTINUED

CORRESPONDENCE

103/23 – Winterhalt: That the following list of correspondence, having been read, be filed:

- a) CSO – Monthly Report
- b) STARS - Receipt
- c) APAS – Spring Update
- d) District #34 ADD Board – 2023 Levy = 2022 +2%.

CARRIED.

ADJOURN

104/23 - Winterhalt: That this meeting now adjourn at 1:58 p.m.

CARRIED.



Reeve

Deputy Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, May 10, 2023

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

David Acaster – Division 4

Ryan Shepherd – Division 5 (8:38 a.m.)

Gilles Fransoo – Division 6

Nicole Collins – Administrator

ABSENT

Todd Winterhalt – Division 3

CALLED TO ORDER

Reeve Bartko called the meeting to order at 8:04 a.m.

MINUTES

78/23 – Illingworth: That the minutes of the April 6, 2023 meeting of this municipality be accepted as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

79/23 - Fransoo: That the Statement of Financial Activities for the month of April 2023 be accepted as presented. **CARRIED.**

ACCOUNTS

80/23 - Illingworth: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8361 - #8393 = \$90,820.40

Online Payments = \$29,433.31

Payroll/Council Indemnity = \$38,973.19

CARRIED.

DEVELOPMENT PERMIT NW-21-43-15-3

81/23 – Fransoo: That the issued development permit #23-003 for a new pole shed to be constructed on Blk/Par A Plan 101530437 Ext. 20 is acknowledged. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, May 10 2023 CONTINUED

DISCRETIONARY USE – NEW FARM DWELLING NW-22-45-14-W3M

82/23 – Acaster: That the discretionary use application for a new farm dwelling to be constructed on NW-22-44-15-W3M is approved as it abides by the Official Community Plan Section 3.5.2.2 Policy (c).

CARRIED.

FUNDING REQUESTS

83/23 – Hujdic: That a donation of \$500 be made to Safe Families Canada and that the request from the BUH be filed as correspondence.

CARRIED.

8:38 a.m. Councillor Ryan Shepherd arrived to the meeting.

SEASONAL ROAD SIGN REQUEST

84/23 – Illingworth: That no seasonal roads shall be signed at this time, and further the SaskPower and/or the City of North should ensure that any traffic travelling to their facilities be made aware that not all roads are open year round.

CARRIED.

8:43 a.m. Councillor Gilles Fransoo left the meeting.

8:45 a.m. Foreman Rob Jenner attended the meeting.

8:53 – 9:14 a.m. Verna Schell attended the meeting to discuss the Waterhouse road.

PURCHASE TRAILER

85/23 – Shepherd: That Foreman Rob Jenner is given the authority and discretion to purchase a new or used trailer that is capable of hauling the skid steer or to purchase a trailer that is capable of hauling the loader and the skid steer.

CARRIED.

DUST CONTROL POLICY

86/23 – Illingworth: That the dust control policy as attached to these minutes is approved.

CARRIED.

APPROACH AGREEMENT NE-9-45-15-W3M

87/23 – Shepherd: That the approach construction agreement for Strathcona to construct an approach on NE-9-45-15-3 is approved as presented.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, May 10 2023 CONTINUED

TABLE BRANDT WARRANTY QUOTE

88/23: Illingworth: That the quote from Brandt Tractor Ltd. for extended warranty on the John Deere graders is tabled until the June regular meeting for Council to review all warranty options and descriptions. **CARRIED.**

10:06 a.m. Foreman Rob Jenner left the meeting.

10:07 a.m. Fire Chief Aaron McNabb attended the meeting and gave a verbal report.

DRAFT MUTUAL WITH w/ CITY OF NORTH BATTLEFORD

89/23 – Shepherd: That the following changes be made to the draft mutual aid agreement with the City of North Battleford and sent to them for their review:

Remove: Any wording or reference to the Regional Emergency Plan and;

Change: any commanding officer wording to state that the commanding officer shall be the requesting party. **CARRIED.**

PURCHASE SIDE x SIDE

90/23 – Hujdic: That Fire Chief Aaron McNabb is authorized to purchase a new side x side for the Fire Department use. **CARRIED.**

11:14 Fire Chief Aaron McNabb left the meeting.

IN CAMERA SESSION

91/23 – Shepherd: That Council move to an in camera session pursuant to section 16 (1)(b) of the Local Authority Freedom of Information and Protection of Privacy Act at 11:16 a.m.

CARRIED.

92/23 – Shepherd: That Council move out of camera and resume the regular meeting at 11:35 a.m.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, May 10 2023 CONTINUED

REPLY LETTER – SASK HIGHWAYS FOREST HALL ROAD SPEED REDUCTION

93/23 – Hujdic: That a reply letter be sent to the Ministry of Highways stating that Council is disappointed in the outcome of the traffic assessment study to reduce the speed on Highway 4 near the Forest Hall intersection to 80km/h; and further that Council requests the full release of all data collected as this is a major safety concern with an opportunity for the Ministry to be proactive, with the letter cc'd to MLA Ryan Domotor and Honourable Jeremy Cockrill. **CARRIED.**

CORRESPONDENCE

94/23 – Acaster: That the following list of correspondence, having been read, be filed:

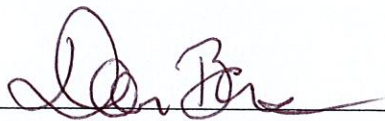
- a) Sask Lotteries – Grant Approval \$5462
- b) Battlefords RCMP – Regimental Ball May 27
- c) Ministry of Highways – Developments & Traffic Impact Assessments
- d) NCTPC – Minutes
- e) CSO Report & Traffic Sign Data

CARRIED.

ADJOURN

95/23 - Shepherd: That this meeting now adjourn at 12:03 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, April 6, 2023

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5 (9:54 a.m.)

Gilles Fransoo – Division 6

Nicole Collins – Administrator

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:03 a.m.

MINUTES

52/23 – Fransoo: That the minutes of the March 8, 2023 meeting of this municipality be accepted as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

53/23 - Winterhalt: That the Statement of Financial Activities for the month of March 2023 be accepted as presented. **CARRIED.**

ACCOUNTS

54/23 - Hujdic: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8335 - #8357 = \$44,082.06

Online Payments = \$24,334.83

Payroll/Council Indemnity = \$35,571.57

CARRIED.

55/23 – Fransoo: That the following late account be paid:

Cheque # 8357 – Kam’s Courier = \$ 169.05

CARRIED.

DEVELOPMENT PERMIT NW-21-43-15-3

56/23 – Illingworth: That the development permit application for a new residence to be constructed on NW-21-43-15-3 is approved with the issuance of permit # 23-002. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, April 6, 2023 CONTINUED

FUNDING REQUESTS

57/23 – Winterhalt: That a donation be made to Ag in the Classroom for the amount of \$250.00 for 2023. **CARRIED.**

58/23 – Acaster: That a donation of \$500 be made to the Battlefords Ag Society for 2023 and that the request from Taste of Culture be filed as correspondence. **CARRIED.**

9:30 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

Gravel Tenders were received and opened as follows:

Cockburn Construction: \$0.47 /yd/mile hauling \$1.00/yd loading \$13.85 1"or 1 ¼" gravel.

9:54 a.m. Councillor Ryan Shepherd arrived to the meeting.

PUBLIC HEARING

59/23 – Bartko: That the meeting recess at 10:00 a.m. to commence a public hearing.

CARRIED.

Present: Reeve Dan Bartko, Division 1 Councillor Bob Hujdic, Division 2 Councillor Todd Illingworth, Division 3 Councillor Todd Winterhalt, Division 4 Councillor David Acaster, Division 5 Councillor Ryan Shepherd, Division 6 Councillor Gilles Fransoo, Foreman Rob Jenner and Administrator Nicole Collins.

Reeve Bartko opened the public hearing at 10:00 a.m.

Reeve Bartko provided an overview of Bylaw 1-2023, a bylaw to close and sell roads to accommodate a subdivision.

No persons were in attendance other than Council and RM staff, and no written submissions were received.

Reeve Bartko closed the hearing at 10:20 a.m.

RECONVENE MEETING

60/23 – Acaster: That the regular council meeting reconvene at 10:20 a.m.

CARRIED.

10:21 a.m. Foreman Rob Jenner left the meeting.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, April 6, 2023 CONTINUED

AWARD GRAVEL TENDER

61/23 – Fransoo: That the gravel tender be awarded to Cockburn Construction for both the hauling contract and the price of gravel as follows:

\$0.47 /yd/mile hauling \$1.00/yd loading \$13.85 1"or 7/8" gravel.

UNIFORM MILL RATE - 10.00 MILLS

62/23 – Illingworth: That the uniform mill rate of 10.00 mills is approved and remains unchanged for the 2023 year. **CARRIED.**

2023 BUDGET

63/23 – Winterhalt: That the 2023 budget is adopted with a total revenue of \$2,903,830 including total internal transfers of \$432,000 and total expenditures of \$2,895,690 resulting in a surplus of \$8,140. **CARRIED.**

1:30 a.m. Fire Chief Aaron McNabb attended the meeting and gave a verbal report.

1:05 p.m. Fire Chief Aaron McNabb left the meeting.

BYLAW 1-2023

64/23 – Illingworth: That Bylaw 1-2023, a Bylaw to close and sell roads is introduced and given a first reading. **CARRIED.**

65/23 – Winterhalt: That Bylaw 1-2023 be read a second time. **CARRIED.**

66/23 – Hujdic: That Bylaw 1-2023 be given three readings at this meeting. **CARRIED UNANIMOUSLY.**

67/23 – Acaster: That Bylaw 1-2023, a Bylaw to close and sell roads, as attached to and forming parts of these minutes be read a third time and adopted. **CARRIED.**

DRAFT AUDITED FINANCIAL STATEMENT

68/23 – Illingworth: That the draft audited financial statement for 2022 from Vantage Chartered Accountants is approved as presented. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, April 6, 2023 CONTINUED

SARM INSURANCE BUILDING VALUATION PROGRAM

69/23 – Winterhalt: That the RM of North Battleford participate in the Property Self-Insurance Program (PSIP) Building Valuation Project and the Reeve and Administrator are authorized to sign the contract with SARM. **CARRIED.**

WEED MANAGEMENT PLAN

70/23 – Acaster: That the weed management plan is approved as submitted from weed inspector Alana Gunsch. **CARRIED.**

CITY OF NORTH BATTLEFORD – DETOUR ROUTE TO LANDFILL

71/23 – Fransoo: That for the duration of construction of the City of North Battleford access road to the City owned waste management facility, traffic may be detoured through the RM of North Battleford to access the facility as follows: Highway 40 East 2 ¾ miles to RGE RD 3160 North 4 miles to Wearing Road West into the facility; and further that the City shall provide dust control near the residences, assist with some or all maintenance of the RM road, run the magnet over the RM roads and display signage of the detour route for the duration of the use. **CARRIED.**

EDUCATION TAX MILL RATES

72/23 – Shepherd: That the RM of North Battleford No. 437 acknowledges the Government of Saskatchewan Education Property Tax Rates as follows:

Agricultural Property	1.42 mills	
Residential Property	4.4 mills	
Commercial/Industrial Property	6.86 mills	
Resource Property	9.88 mills.	CARRIED.

ASSESSMENT NOTICES – FROM CITY OF NORTH BATTLEFORD

73/23 – Shepherd: That the assessment notices for the property owned by the RM of North Battleford No. 437 in the City of North Battleford jurisdiction are received and no appeals shall be made on the property assessment values. **CARRIED.**

1AY MEETING TIME

74/23 – Hujdic: That the meeting commencement time for the May 10, 2023 regular council meeting be changed to 8:00 a.m. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, April 6, 2023 CONTINUED

CORRESPONDENCE

75/23 – Shepherd: That the following list of correspondence, having been read, be filed:

- a) SK Power – Utility Right of Way
- b) SMHI Audited Report
- c) SPSA – TREX Application Status Level 2
- d) CCBF – Supplemental Payment \$3190

CARRIED.

FIRE DEPARTMENT CONFERENCE ROOM LIGHTS

76/23 – Fransoo: That a budget of \$500.00 is set for the conference room lights in the Fire Hall to be split to two sections and controls.

CARRIED.

ADJOURN

77/23 - Fransoo: That this meeting now adjourn at 2:02 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 8, 2023

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1 via zoom

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Nicole Collins – Administrator

ABSENT

Gilles Fransoo – Division 6

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:06 a.m.

MINUTES

36/23 – Illingworth: That the minutes of the February 8, 2023 meeting of this municipality be accepted as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

37/23 - Hujdic: That the Statement of Financial Activities for the month of February 2023 be accepted as presented. **CARRIED.**

ACCOUNTS

38/23 - Winterhalt: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8304 - #8332 = \$20,959.82

Online Payments = \$35,300.56

Payroll/Council Indemnity = \$27,983.32

CARRIED.

39/23 – Acaster: That the following late account be paid:

Cheque # 8333 - Battle River Law = \$220.59

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 8, 2023 CONTINUED

9:40 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

TEXT2CAR ROAD SEGMENT FEATURE

40/23 – Shepherd: That the road segment feature for text2car be purchased for the one time setup fee of \$388.50. **CARRIED.**

ENGINEERING QUOTE - CLIFTON

41/23 – Illingworth: That the project for road construction of 2 miles of the Hamlin road, including the quote from Clifton for engineering services not proceed as the RM shall utilize owned equipment and staff to complete road upgrades where required. **CARRIED.**

2023 CAPITAL ROAD BUDGET AMOUNT

42/23 – Shepherd: That the budget amount for road construction including upgrades and repairs shall be set at \$150,000 for 2023. **CARRIED.**

RIPPER TOOTH PURCHASE

43/23 – Illingworth: That foreman Rob Jenner is authorized to purchase a backhoe ripper tooth. **CARRIED.**

11:22 a.m. Foreman Rob Jenner left the meeting.

ISSUED DEVELOPMENT PERMITS

44/23 – Shepherd: That the following issued development permit is acknowledged as an approved, permitted use:

Permit 23-001 – Blk/Par B Plan 98B09049 Ext. 1 - Grain Bin & Motor Control Center

CARRIED.

ROAD CLOSURES – SUBDIVISION FILE R1044-21S NW-20-44-16-3

45/23 – Winterhalt: That public notice be issued pursuant to the public notice bylaw 4-2005 that on April 6, 2023 at 10:00 a.m. Council will consider a bylaw to close undeveloped roads known as parcels 203990014, 203989999, 203990003, 203989977 and 203989988 as requested by the applicant of subdivision file R1044-21S in the NW-20-44-16-W3M and further that consent be obtained from the Ministry of Highways and any other Crown Corporations with any and all costs of the possible closure to be the responsibility of the subdivision applicant. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 8, 2023 CONTINUED

11:43 a.m. Co-Fire Chief Aaron McNabb and Communications Officer Kailyn Simon joined the meeting and gave verbal reports.

FIRE DEPARTMENT – SOCIAL MEDIA POLICY

46/23 – Shepherd: That the social media policy, as attached to and forming part of these minutes of the RM of North Battleford No. 437 Volunteer Department is adopted. **CARRIED.**

1:00 p.m. Councillor Bob Hujdic left the meeting.

1:30 p.m. Co-Fire Chief Aaron McNabb and Communications Officer Kailyn Simon left the meeting.

FUNDING REQUESTS

47/23 – Illingworth: That a donation of \$687.00 be given to the North Sask River Basin Council (NSRBC) for the notice nature campaign and further that the funding requests from Veterans News and JP 11 Grad be filed as correspondence. **CARRIED.**

RMAA CONVENTION

48/23 – Shepherd: That Administrator Nicole Collins is authorized to attend the Rural Municipal Administrator's Convention to be held May 15 – 17, 2023 in Saskatoon, with meals, mileage, accommodations and the registration fee to be paid by the Municipality. **CARRIED.**

EMO TRAINING SESSIONS

49/23 – Winterhalt: That EMO Coordinator Kailyn Simon is authorized to attend the following training sessions with meals, mileage, accommodations and registration fees to be paid by the Municipality:

March 23 – Emergency Services Coordinator - Lloydminster, SK

April 18 - Facilities Management – Lloydminster, SK

April 19 – Emergency Social Services Functional Exercise – Lloydminster, SK

April 21 – Bordering on Disaster – Virtual

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 8, 2023 CONTINUED

CORRESPONDENCE

50/23 – Illingworth: That the following list of correspondence, having been read, be filed:

- a) STARS – Open House March 13 2:00 p.m. – 4:00 p.m.
- b) CAT – SARM Invite
- c) Sask Lotteries – Grant Application Received
- d) Sask Health Authority – Meeting March 16
- e) SARM – Election Board of Directors

CARRIED.

2:16 p.m. – 4:06 p.m. City of North Battleford Mayor David Gillan attended the meeting for general discussion.

ADJOURN

51/23 - Shepherd: That this meeting now adjourn at 4:30 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, February 8, 2023

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1 via zoom

Todd Illingworth – Division 2

David Acaster – Division 4

Ryan Shepherd – Division 5 @ 9:14 a.m.

Gilles Fransoo – Division 6 via zoom

Nicole Collins – Administrator

ABSENT

Todd Winterhalt – Division 3

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:04 a.m.

MINUTES

21/23 – Illingworth: That the minutes of the January 11, 2023 meeting of this municipality be accepted as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

22/23 - Acaster: That the Statement of Financial Activities for the month of January 2023 be accepted as presented. **CARRIED.**

9:14 a.m. Councillor Ryan Shepherd arrived to meeting.

ACCOUNTS

23/23 - Illingworth: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #8272 - #8302 = \$41,755.68

Online Payments = \$32,608.21

Payroll/Council Indemnity = \$27,303.28

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, February 8, 2023 CONTINUED

COURAGEOUS COMPANIONS

24/23 – Illingworth: That a donation be made to Courageous Companions for 2023 in the amount of \$295.00. **CARRIED.**

SASK LOTTERIES GRANT

25/23 – Shepherd: That the RM of North Battleford No. 437 make application to Sask Lotteries for the 2024 Community Grant Program for the full amount of \$5,462.00. **CARRIED.**

CSO CONTRACT W/ RM OF MEOTA

26/23 – Acaster: That the Reeve and Administrator are authorized to sign on behalf of the RM of North Battleford, to enter into a contract with the RM of Meota to hire their Community Safety Officer for a total of 40 hours (budget of \$11,400.00) with a priority on traffic violations such as weights and speeds and further that Philip Beuckert is appointed as the Community Safety Officer for the RM of North Battleford for this purpose. **CARRIED.**

9:41 a.m. – 10:30 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

10:34 a.m. – 11:05 a.m. Plant Health Officer Colleen Fennig attended the meeting to discuss clubroot and other related weed/pest control items.

11:24 a.m. EMO Coordinator Kailyn Simon attended the meeting and gave a verbal report on the Regional Emergency Management Plan.

11:40 a.m. Councillor Gilles Fransoo left the meeting.

12:02 p.m. Councillor Bob Hujdic left the meeting.

REGIONAL EMERGENCY MANAGEMENT PLAN

27/23 – Shepherd: That the Regional Emergency Management Plan is approved, pending the attachments of mutual aid agreements between the RM of North Battleford and City of North Battleford as well as between the RM of North Battleford and Town of Battleford and further that this RM will not be participating in the software component of the plan. **CARRIED.**

12:13 p.m. EMO Coordinator Kailyn Simon left the meeting.

12:13 p.m. – 1:51 p.m. Co-Fire Chief Aaron McNabb attended the meeting and gave a verbal report for the Fire Department.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, February 8, 2023 CONTINUED

LETTER FROM CITY OF NORTH BATTLEFORD – RECREATION FACILITY FUNDING

28/23 – Acaster: That the letter from the North Battleford City Mayor, David Gillan regarding a funding request for the City recreational facilities is acknowledged as received and read, and further that a reply letter be returned from Reeve Bartko stating further discussions will be needed prior to issuing a formal/final response. **CARRIED.**

DECLARE LEVELS OF SERVICE – FIRE DEPARTMENT

29/23 – Illingworth: That the declaration form of service level for the RM of North Battleford No. 437 Volunteer Fire Department be signed and returned to the Saskatchewan Public Safety Agency (SPSA) declaring a defensive service level with optional grassfire endorsed. **CARRIED.**

SARM CONVENTION & SMHI AGM

30/23 – Shepherd: That any member of Council or Administration is authorized to attend the SARM Annual Convention held in Saskatoon, SK March 13-17 with registration, accommodations, meals, indemnity and mileage to be paid by the Municipality, and further that Dan Bartko and David Acaster are appointed as voting delegates, with Dan Bartko appointed as the sole voting delegate for the Saskatchewan Municipal Hall AGM to be held in conjunction with SARM Convention.

CARRIED.

TABLE CLIFTON PROPOSAL

31/23 – Illingworth: That the proposal from Clifton for road construction engineering services be tabled until the March 8 regular council meeting. **CARRIED.**

SEASONAL EMPLOYEE

32/23 – Illingworth: That Alan Hansen is hired as a full time seasonal employee, effective April 3, 2023 with a starting wage of \$25.00 per hour to be revisited after a 2 month probationary period and benefits and pension offered. **CARRIED.**

CORRESPONDENCE

33/23 – Shepherd: That the following list of correspondence, having been read, be filed:

- a) North Central – Nov. 18/22 Minutes
- b) North West Municipalities – Aug. 18/22 Minutes
- c) West Central – Jan. 26/23 Minutes
- d) Community Planning – Bylaw Approval
- e) Prairie Steel – SARM Convention Invitation
- f) 2022 Weed Map

CARRIED.

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
February 8, 2023 CONTINUED

COMMUNITY SAFETY NET

34/23 – Illingworth: That due to a lack of information received from Community Safety Net the request
for funds is denied. **CARRIED.**

APRIL MEETING

35/23 – Shepherd: That the April regular council meeting be held on Thursday, April 6, 2023 to
commence at 9:00 a.m. **CARRIED.**

ADJOURN

36/23 - Acaster: That this meeting now adjourn at 3:17 p.m. **CARRIED.**



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 11, 2023

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5 @ 9:19 a.m.

Gilles Fransoo – Division 6 via teleconference

Nicole Collins – Administrator

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:05 a.m.

MINUTES

1/23 – Acaster: That the minutes of the December 9, 2022 meeting of this municipality be accepted as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

2/23 - Hujdic: That the Statement of Financial Activities for the month of December 2022 be accepted as presented. **CARRIED.**

ACCOUNTS

3/23 - Winterhalt: That the following listing of accounts and bills forming part of these minutes are approved:

Cheque #8236 - #8267 = \$89,728.10	
Online Payments = \$98,849.72	
Payroll/Council Indemnity = \$30,342.89	CARRIED.

9:19 a.m. Councillor Ryan Shepherd arrived to meeting.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 11, 2023 CONTINUED

LATE ACCOUNTS

4/23 – Illingworth: That the following accounts be paid:

Cheque #8268 - Minister of Finance = \$1,429.68

Cheque #8269 – SVFFA Inc. = \$300.00

Cheque #8270 – Toshiba Business Solutions = \$30.87

Cheque #8271 – Westland Insurance Group Ltd. = \$1,269.83.

CARRIED.

9:21 a.m. Councillor Gilles Fransoo declared a conflict of interest on the subdivision file SUBD-000949-2022 and left the meeting.

SUBDIVISION SW-20-45-15-W3M FILE SUBD-000949-2022

5/23 – Winterhalt: That the subdivision application for SW-20-45-15-W3M proposed residential parcel A, known as file SUBD-000949-2022 is approved as it complies with the Zoning Bylaw Agricultural District Table 6-1 Residential Uses, and further that no servicing agreement is required however access to the agricultural portion of the subdivision must be provided by the applicant.

CARRIED.

9:24 a.m. Councillor Gilles Fransoo returned to the meeting via teleconference.

PASTURE TENDERS

Four (4) tenders were opened for the land located on SE-10-44-16-W3M as follows:

Richard Kulyk \$1,570.00/year

Bryan Kryzanowski \$2,000.00/year

Aaron McNabb \$1,400.00/year

Jarod Sparrow \$1,250.00/year

6/23 – Hujdic: That the pasture lease tender is awarded to Bryan Kryzanowski for \$2000.00 per year to lease the RM owned land located on SE-10-44-16-W3M effective February 1, 2023 to December 31, 2023, subject to 6 months written notice of cancellation by either party.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 11, 2023 CONTINUED

TAX ENFORCEMENT

7/23 – Illingworth: That in accordance with the Tax Enforcement Act, Battle River Law be contracted to provide tax enforcement proceedings on Lot 8 Block 1 Plan 102112186 as six months has passed since the application date of the tax lien. **CARRIED.**

9:35 a.m. – 10:32 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

ADVERTISE GRAVEL SUPPLY & HAUL TENDER

8/23 – Fransoo: That the gravel haul tender ad be placed on SaskTenders in February for the hauling and placement of approximately 10,000 yards of gravel for the 2023 year with the bids to be received at the RM office no later than 4:00 p.m. the day prior to the April, 2023 meeting with the option for any company to bid on the supply of road gravel with their tender and further that the RM reserves the right to refuse the lowest and/or all bids. **CARRIED.**

SHELDON GEERING 2023 WAGE

9/23 – Illingworth: That seasonal employee Sheldon Geering's wage be set at \$25.63/hour for the 2023 year and further Sheldon be placed on call for the winter season with hours to be at the discretion of Foreman Rob Jenner. **CARRIED.**

COUNCIL INDEMNITY

10/23 – Hujdic: That Council/Committee Indemnity be set as follows: \$300.00/meeting, \$40.00/hour for supervision and a mileage reimbursement rate of \$0.60/km travelled.

CARRIED.

COUNCIL WCB COVERAGE

11/23 – Shepherd: That all council members be covered under Worker's Compensation Act for 2023 for the minimum amount established by the Board. **CARRIED.**

FIDELITY BOND

12/23 – Acaster: That the SARM Fidelity Bond Policy, having been presented is acknowledged.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 11, 2023 CONTINUED

SASKATCHEWAN LOTTERIES GRANT

13/23 – Illingworth: That the application to the Saskatchewan Lotteries Grant for the amount of \$5,462.00 be tabled to allow for the Administrator to gather further information on how the RM can disperse these funds to local community groups. **CARRIED.**

DEPUTY REEVE

14/23 – Shepherd: That Todd Illingworth is appointed as the Deputy Reeve for the RM of North Battleford No. 437. **CARRIED.**

POLLING STATIONS

15/23 – Winterhalt: That the polling station in the event of an election for Reeve, Division 1, 2, 3, 4, 5, and/or 6 is located at the RM of North Battleford No. 437 Municipal Office. **CARRIED.**

2022 APPOINTMENTS

16/23 – Fransoo: That 2023 appointments are as follows:

District 34 ADD Board – Lorne Kemp

Weed Committee – Bob Hujdic & David Acaster

EMO Committee – Ryan Shepherd and Todd Illingworth

Lakeland Library Representative – Donna Currie

Human Resources Committee – Ryan Shepherd, Gilles Fransoo and Todd Winterhalt

Finance Committee – Todd Illingworth and Gilles Fransoo

Building Officials – CCA Construction Code Authority as per attached list

Weed Inspector – Alana Gunsch

Pound keeper – Jason Jess

Legal Representation – Battle River Law or SARM

Auditors – Vantage Chartered Accountants

Development Appeals Board – Dale Charabin, Rene Vany and Lorne Kemp

Election Officials – Returning Officer Nicole Collins, Deputy Returning Officer Lisa Prescesky and Poll Clerk Carol O'Hara

Co-Fire Chiefs – Aaron McNabb and Trevor Watts

EMO Coordinator – Kailyn Simon

Plant Health Officers (Pest Control Officers for the purposes of clubroot) – attached

Pest Control Officer – Don Heide

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 11, 2023 CONTINUED

CORRESPONDENCE

17/23 – Winterhalt: That the following list of correspondence, having been read, be filed:

- a) Ray Orb – Seeking Re-election SARM President
- b) Bill Huber – Seeking Re-election SARM Vice President
- c) Darwin Whitfield – Seeking Re-election SARM Division 6
- d) Clubroot Distribution Maps
- e) APAS – December Update
- f) SMHI – 2022 Hail Premiums & Claims.

CARRIED.

11:06 a.m. Councillor Gilles Fransoo left the meeting.

11:09 a.m. – 12:22 p.m. EMO Coordinator Kailyn Simon attended the meeting and gave a verbal report.

11:38 a.m. – 12:22 p.m. Fire Chief Aaron McNabb attended the meeting and gave a verbal report.

PROVINCIAL TRAFFIC SAFETY FUND GRANT RECIPIENT

18/23 – Winterhalt: That the R.M. of North Battleford No. 437 acknowledge the receipt of notification from SGI of the successful grant application for \$19,230.65 for the RM 437 Volunteer Fire Department to purchase signage to use on the Highways in an effort to slow down traffic and increase safety for the First Responders.

CARRIED.

OWL SYSTEM

19/23 – Shepherd: That the Administrator is authorized to purchase an OWL system for the council chambers for the purposes of creating a more viable virtual meeting system with a budget set of \$2,000.00.

CARRIED.

ADJOURN

20/23 - Illingworth: That this meeting now adjourn at 1:07 p.m.

CARRIED.



Reeve



Administrator