

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Monday,
August 18, 2025**

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4 @ 9:16 a.m.

Leon Lozowchuk – Division 5

Gilles Fransoo – Division 6

Nicole Collins – Administrator

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:04 a.m.

9:16 a.m. David Acaster arrived to the meeting.

FOREST HALL ROAD CONSTRUCTION

201/25 – Winterhalt: That the budget for Ken & Terry's Construction to complete upgrades to a portion of Forest Hall Road be increased to \$85,000.00 due to the need for extra material and the clay source retrieved from a location further from the construction site. **CARRIED.**

IN CAMERA SESSION

202/25 – Illingworth: That the regular meeting recess to move to an in-camera session pursuant to Section 120 of the Municipalities Act and Part III of the Local Authority Freedom of Information and Protection of Privacy Act at 9:19 a.m. **CARRIED.**

OUT OF CAMERA

203/25 – Fransoo: That the in-camera session be closed and the regular meeting resume at 9:33 a.m. **CARRIED.**

EMPLOYMENT TERMINATION

204/25 – Lozowchuk: That the Council of the RM of North Battleford No. 437 terminates the employment of grader operator Sheldon Geering effective August 18, 2025 with a severance offer of one months average wages of \$4,020.00 less deductions upon the signature of Sheldon Geering on the employment full and final release form. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Monday, August 18,
2025 CONTINUED

ADJOURN

205/25 - Fransoo: That this meeting now adjourn at 9:40 a.m.

CARRIED.

A handwritten signature in black ink, appearing to be 'D. B.', written over a horizontal line.

Reeve

A handwritten signature in black ink, appearing to be 'Nicole Cole', written over a horizontal line.

Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday August 6, 2025

PRESENT

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3 @ 8:21 a.m.

David Acaster – Division 4

Leon Lozowchuk – Division 5

Gilles Fransoo – Division 6

Nicole Collins – Administrator

ABSENT

Dan Bartko – Reeve

CALLED TO ORDER

Deputy Reeve Illingworth called the meeting to order at 8:11 a.m.

MINUTES

172/25 – Lozowchuk: That the minutes of the July 4, 2025 meeting of this municipality be approved as presented. **CARRIED.**

173/25 – Acaster: That the minutes of the July 18, 2025 special meeting of this municipality be approved as presented. **CARRIED.**

8:21 a.m. Todd Winterhalt arrived to the meeting.

STATEMENT OF FINANCIAL ACTIVITIES

174/25 – Hujdic: That the Statement of Financial Activities for the month of July 2025 be accepted as presented. **CARRIED.**

BANK RECONCILIATION

175/25 – Fransoo: That the bank reconciliation for the month of July 2025 is accepted as presented. **CARRIED.**

GENERAL LEDGER JOURNAL ENTRIES

176/25 – Winterhalt: That the month end and general ledger entries as attached to these minutes have been reviewed and are acknowledged by the RM of North Battleford No. 437 Council. **CARRIED.**

WJ

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 6, 2025 CONTINUED

ACCOUNTS

177/25 - Lozowchuk: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #9220 - #9249 = \$831,469.83

Online Payments = \$33,563.81

Payroll/Council Indemnity = \$32,293.05.

CARRIED.

8:30 a.m. – 9:07 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

SUBDIVISION NW-23-43-16-W3M FILE SUBD-004924-2025

178/25 – Fransoo: That the Municipality advise Community Planning that the subdivision application for NW-23-43-16-W3M proposed SaskPower Transmission line right of way, known as file SUBD-004924-2025 is approved as it complies with the Zoning Bylaw Agricultural District Table 6-1 public works, and further that no servicing agreement is required.

CARRIED.

DONATION – NATALIE NATION

179/25 – Hujdic: That a donation of \$300.00 be provided to the Ronald McDonald House as requested through the funding organization Natalie Nation.

CARRIED.

MULCH TREES SE-03-45-16W3M

180/25 – Winterhalt: That Meridian Surveys be contracted to survey the right of way for both the Municipal Grid and Highway 378 at SE-03-45-16-W3M to provide an accurate property line to allow for the RM to mulch any trees/shrubs in the right of ways to improve safety at that intersection.

CARRIED.

BYLAW 7-2025 TRAFFIC BYLAW

181/25 – Hujdic: That Bylaw 7-2025, a bylaw to operate the use of vehicles be introduced and read a first time.

CARRIED.

182/25 – Winterhalt: That Bylaw 7-2025 be read as second time.

CARRIED.

183/25 – Acaster: That Bylaw 7-2025 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

184/25 – Lozowchuk: That Bylaw 7-2025, a bylaw to operate the use of vehicles, be read a third time signed by the presiding officer, sealed and adopted.

CARRIED.

OR

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 6, 2025 CONTINUED

BYLAW 8-2025 REGULATE LIQUOR STORE HOURS

185/25 – Fransoo: That Bylaw 8-2025, a bylaw to regulate the hours of operation for liquor retail stores be introduced and read a first time. **CARRIED.**

186/25 – Hujdic: That Bylaw 8-2025 be read as second time. **CARRIED.**

187/25 – Winterhalt: That Bylaw 8-2025 be given three readings at this meeting. **CARRIED UNANIMOUSLY.**

188/25 – Acaster: That Bylaw 8-2025, a bylaw to regulate the hours of operation for liquor retail stores, be read a third time signed by the presiding officer, sealed and adopted. **CARRIED.**

CCBF ROAD CONSTRUCTION PROJECTS

189/25 – Fransoo: That the upgrades to the Forest Hall Road completed by Ken and Terry's shall be applied for expenditures under the Canada Community Building Fund Grant. **CARRIED.**

10:16 a.m. Administrative Assistant Carol O'Hara joined the meeting.

10:16 a.m. Administrator Nicole Collins left the meeting.

RECORDING SECRETARY

190/25 – Winterhalt: That Administrative Assistant Carol O'Hara be appointed the recording secretary in the absence of the Administrator. **CARRIED.**

ELECTRICAL WORK – NEW COLD STORAGE SHOP

191/25 – Fransoo: That L7 is awarded the contract for the electrical work for the new cold storage shop for the submitted quote #2577 of \$14,897.00 plus applicable taxes. **CARRIED.**

10:25 a.m. Administrator Nicole Collins returned to the meeting.

10:25 a.m. Administrative Assistant Carol O'Hara left the meeting.

10:30 a.m. – 11:20 a.m. Fire Chief Aaron McNabb attended the meeting and gave a verbal report.

FIREFIGHTERS RATE FOR SPSA CONTRACTS

192/25 – Hujdic: That the rate of pay for SPSA contracted firefighting through the RM of North Battleford fire department is set at \$45.00 per hour. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 6, 2025 CONTINUED

11:22 a.m. – 11:40 a.m. Administrative Assistant Carol O'Hara joined the meeting to review fuel supply.

CRACK SEALING

193/25 – Fransoo: That quote #25-084 of \$8,626.37 including taxes from Battleford's Asphalt Services to provide crack sealing on the Hamlin road, East Hill road, fire hall pad and office pad is approved as submitted. **CARRIED.**

SEASONAL EMPLOYEE

194/25 – Winterhalt: That Nevin Kucharuk be hired as a seasonal maintenance employee effective July 29, 2025 with a starting wage of \$25.00/hour, benefits paid by the employer, and seasonal term to be July 30, 2025 – October 31, 2025, weather permitting. **CARRIED.**

195/25 – Lozowchuk: That Administrator Nicole Collins contact Greg Nyholt to explore the possibility of a seasonal maintenance employee position with a three-day work week and a wage of \$25.00 per hour. **CARRIED.**

CORRESPONDENCE

196/25 – Lozowchuk: That the following list of correspondence, having been read, be filed:

- a) WSA – Updated Stmt's of Provincial Interest Regs.

CARRIED.

IN CAMERA SESSION

197/25 – Lozowchuk: That the regular meeting recess to move to an in-camera session pursuant to Section 120 of the Municipalities Act and Part III of the Local Authority Freedom of Information and Protection of Privacy Act at 12:13 p.m. **CARRIED.**

OUT OF CAMERA

198/25 – Hujdic: That the in-camera session be closed and the regular meeting resume at 12:17 p.m. **CARRIED.**

EMPLOYMENT TERMINATION

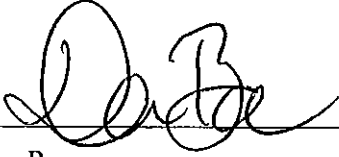
199/25 – Fransoo: That the Council of the RM of North Battleford No. 437 terminates the employment of seasonal maintenance operator Quenton Ness effective August 5, 2025. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 6, 2025 CONTINUED

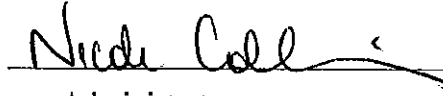
ADJOURN

200/25 - Winterhalt: That this meeting now adjourn at 12:23 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday September 10, 2025

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3 @ 8:34 a.m.

David Acaster – Division 4

Leon Lozowchuk – Division 5

Nicole Collins – Administrator

ABSENT

Gilles Fransoo – Division 6

CALLED TO ORDER

Reeve Bartko called the meeting to order at 8:12 a.m.

MINUTES

206/25 – Illingworth: That the minutes of the August 6, 2025 meeting of this municipality be approved as presented. **CARRIED.**

207/25 – Lozowchuk: That the minutes of the August 18, 2025 special meeting of this municipality be approved as presented. **CARRIED.**

FOREST HALL ROAD CONSTRUCTION

208/25 – Acaster: That the budget for Ken & Terry's Construction to complete upgrades to a portion of Forest Hall Road be further increased to \$320,000.00 due to the need for extra material and the clay source retrieved from a location further from the construction site and further that the invoice shall be paid upon receipt, provided it is within the new budget amount. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

209/25 - Hujdic: That the Statement of Financial Activities for the month of August 2025 be accepted as presented. **CARRIED.**

BANK RECONCILIATION

210/25 – Lozowchuk: That the bank reconciliation for the month of August 2025 is accepted as presented. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 10, 2025 CONTINUED

GENERAL LEDGER JOURNAL ENTRIES

211/25 – Illingworth: That the month end ledger entries as attached to these minutes have been reviewed and are acknowledged by the RM of North Battleford No. 437 Council.

CARRIED.

8:34 a.m. Todd Winterhalt arrived to the meeting.

ACCOUNTS

212/25 - Illingworth: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #9251 - #9283 = \$88,247.04

Online Payments = \$186,451.73

Payroll/Council Indemnity = \$40,772.38.

CARRIED.

8:42 a.m. Foreman Rob Jenner attended the meeting.

9:05 a.m. Northland Power Plant Manager Paul Kaminski & ACP Applied Products representative Tom Weigand attended the meeting to discuss the possibility of upgrading the road to the Power Plant.

9:30 a.m. Councillor Leon Lozowchuk left the meeting.

9:45 a.m. Paul Kaminski & Tom Weigand left the meeting.

10:01 a.m. Foreman Rob Jenner left the meeting.

10:05 a.m. – 10:52 a.m. Fire Chief Aaron McNabb attended the meeting and gave a verbal report.

ISSUED DEVELOPMENT PERMITS

213/25 – Illingworth: That the following issued development permits are acknowledged:

Permit 25-009 – Lot 6 Blk 1 Plan 102112186 – New Garage

Permit 25-010 – Parcel A Plan 101931061 – New Garage

CARRIED.

DONATION – SASK COMMAND

214/25 – Winterhalt: That an ad be placed in the 2025 Royal Canadian Legion Military Services Recognition Book for the cost of \$250.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 10, 2025 CONTINUED

APPROACH AGREEMENTS

215/25 – Acaster: That approach construction requests are approved at the following locations and further that Reeve Dan Bartko & Administrator are authorized to sign the agreements:

- NW-31-43-15-W3M & SW-16-44-16-W3M **CARRIED.**

BYLAW 9-2025 NUISANCE BYLAW

216/25 – Illingworth: That Bylaw 9-2025, a bylaw to provide for the abatement of nuisances be introduced and read a first time. **CARRIED.**

217/25 – Winterhalt: That Bylaw 9-2025 be read as second time. **CARRIED.**

218/25 – Acaster: That Bylaw 9-2025 be given three readings at this meeting. **CARRIED UNANIMOUSLY.**

219/25 – Hujdic: That Bylaw 9-2025, a bylaw to provide for the abatement of nuisances, be read a third time signed by the presiding officer, sealed and adopted. **CARRIED.**

BYLAW 10-2025 ATV BYLAW

220/25 – Hujdic: That Bylaw 10-2025, a bylaw to regulate the operation of all terrain vehicles be introduced and read a first time. **CARRIED.**

221/25 – Acaster: That Bylaw 10-2025 be read as second time. **CARRIED.**

222/25 – Winterhalt: That Bylaw 10-2025 be given three readings at this meeting. **CARRIED UNANIMOUSLY.**

223/25 – Illingworth: That Bylaw 10-2025, a bylaw to regulate the operation of all terrain vehicles, be read a third time signed by the presiding officer, sealed and adopted. **CARRIED.**

SEASONAL EMPLOYEE WAGE – NEVIN KUCHARAK

224/25 – Illingworth: That seasonal employee Nevin Kucharak's wage be increased to \$28.00/hr retroactive to September 1, 2025. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 10, 2025 CONTINUED

CONSTRUCTION PARCEL C PLAN 102425183

225/25 – Winterhalt: That any road construction or development of any kind on Parcel C Plan 102425183 shall not change or affect the water existing on that parcel, whether still or drainage and culverts must be installed prior to fall freeze up and a drainage plan shall be provided to Council as per the servicing agreement that was signed. **CARRIED.**

REQUEST FOR INFORMATION

226/25 – Winterhalt: That the record requested to be released regarding correspondence from the RM of North Battleford to the Minister of Highways and the reply, regarding the road to a SAGD facility may be released as the information contained within was passed by resolution at a public meeting of Council and is therefore public information. **CARRIED.**

CO-SPONSOR RESOLUTION SARM MIDTERM – ALTERNATIVE ENERGY CLEAN UP FUND

227/25 – Hujdic: That the RM of North Battleford No. 437 co-sponsor the attached resolution from the RM of Browning No.34 regarding an alternative energy clean up fund that shall be considered by the delegates at the SARM Midterm Convention November 5-6, 2025 in Regina, SK. **CARRIED.**

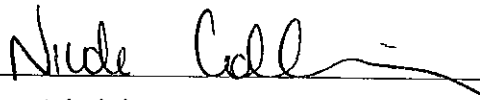
ADJOURN

228/25 - Winterhalt: That this meeting now adjourn at 11:41 a.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday October 8, 2025

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Leon Lozowchuk – Division 5

Gilles Fransoo – Division 6

Nicole Collins – Administrator

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:00 a.m.

Councillor Lozowchuk declared a conflict of interest of resolution #215/25 from the September 10 regular meeting minutes regarding approach agreements.

MINUTES

229/25 – Fransoo: That the minutes of the September 10, 2025 meeting of this municipality be approved as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

230/25 - Illingworth: That the Statement of Financial Activities for the month of September 2025 be accepted as presented. **CARRIED.**

BANK RECONCILIATION

231/25 – Hujdic: That the bank reconciliation for the month of September 2025 is accepted as presented. **CARRIED.**

GENERAL LEDGER JOURNAL ENTRIES

232/25 – Illingworth: That the month end and adjusting ledger entries as attached to these minutes have been reviewed and are acknowledged by the RM of North Battleford No. 437 Council. **CARRIED.**

233/25 - Winterhalt: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #9286 - #9324 = \$66,017.45
Online Payments = \$1,232,126.95
Payroll/Council Indemnity = \$35,456.20

CARRIED.

234/25 – Lozowchuk: That the development application for a house addition on Parcel A Plan 102342002 is approved with the issuance of permit #25-011 with the following condition:

Setbacks: 150' from the center of any municipal road
35m front yard
10m rear and side yard.

CARRIED.

9:30 a.m. – 10:08 a.m. - Foreman Rob Jenner attended the meeting and gave a verbal report.

235/25 – Acaster: That an engineered drainage plan must be provided to Council for Parcel C Plan 102425183 and further that the development permit application shall not be considered until the engineered drainage plan is received. **CARRIED.**

CARRIED.

236/25 – Fransoo: That a reply letter be sent regarding the road concern for the Hamlin West grid condition stating that the concerns are valid and road construction is scheduled for this particular road for the first project in 2026.

CARRIED.

CARRIED.

237/25 – Fransoo: That all staff, council and fire department members, with the company of a plus one, are invited to the RM Christmas party to be held on November 28, 2025 at the Riverside Event Centre with the RM covering the costs of the rental facility and meal. **CARRIED.**

CARRIED.

238/25 – Illingworth: That Council acknowledges the resignation of Ryan Shepherd as an RM of North Battleford representative on the Northwest Community Safety Services board and further that David Acaster be appointed to replace Ryan Shepherd. **CARRIED.**

CARRIED.

13

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 8, 2025 CONTINUED

SKPOWER CONSTRUCTION – MUNN/BARLESTON ROAD

DB

239/25 – Illingworth: That the reply to SaskPower regarding road widths and future construction considerations be tabled until the regular November council meeting to further investigate the Barlestone Road where a wider right of way may need to be purchased for construction purposes.

CARRIED.

REGIONAL GOVERNANCE STERRING COMMITTEE – TERMS OF REFERENCE

240/25 – Illingworth: That the RM of North Battleford No. 437 approves the terms of reference as submitted for the Regional Governance Steering Committee for the new arena.

CARRIED.

BIATHLON FIRING RANGE – SE-31-45-15-W3M

241/25 – Fransoo: That the RM of North Battleford No. 437 approves of the Blue Mountain Bullets Club continuing their operation of the Firing Range located at SE-31-45-15-W3M.

CARRIED.

1:14 a.m. – 12:00 p.m. Fire Chief Aaron McNabb attended the meeting and gave a verbal report.

CORRESPONDENCE

242/25 – Fransoo: That the following list of correspondence, having been read, be filed:

- a) Throne Speech Tickets
- b) SARM Division 6 Director Message
- c) SEEDS for Elected Officials.

CARRIED.

ENFORCEMENT ORDER – PARCEL A PLAN 101582355 EXT. 15

243/25 – Illingworth: That the RM of North Battleford No. 437 allows for an extension on the enforcement order from November 15 to December 15 for Parcel A Plan 101582355 Ext. 15.

CARRIED.

RIGHT OF WAY PURCHASE – NE-20-44-14-W3M

244/25 – Hujdic: That the RM of North Battleford No. 437 agrees to the condition that any caragana that is removed from the RM purchased 0.67 acres on the NE-20-44-14-W3M shall be replaced with a similar shrub species or tree approved by Council at the same quantity.

CARRIED

NOVEMBER REGULAR MEETING DATE

245/25 – Hujdic: That the regular meeting date for November be moved to Thursday, November 13, 2025 with a start time of 9:00 a.m.

CARRIED

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 8, 2025 CONTINUED

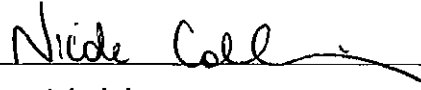
ADJOURN

246/25 - Lozowchuk: That this meeting now adjourn at 12:27 p.m.

CARRIED.



Reeve



Administrator

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday
November 13, 2025**

PRESENT

Dan Bartko – Reeve
Todd Illingworth – Division 2
Todd Winterhalt – Division 3
David Acaster – Division 4
Leon Lozowchuk – Division 5
Gilles Fransoo – Division 6
Nicole Collins – Administrator

ABSENT

Robert Hujdic – Division 1

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:04 a.m.

MINUTES

247/25 – Winterhalt: That the minutes of the October 8, 2025 meeting of this municipality be approved as amended. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

248/25 - Lozowchuk: That the Statement of Financial Activities for the month of October 2025 be accepted as presented. **CARRIED.**

BANK RECONCILIATION

249/25 – Illingworth: That the bank reconciliation for the month of October 2025 is accepted as presented. **CARRIED.**

GENERAL LEDGER JOURNAL ENTRIES

250/25 – Lozowchuk: That the month end and adjusting ledger entries as attached to these minutes have been reviewed and are acknowledged by the RM of North Battleford No. 437 Council. **CARRIED.**

251/25 - Winterhalt: That the following listing of accounts and bills forming part of these minutes are approved: Cheque #9325 - #9350 = \$35,074.76

Payroll/Council Indemnity = \$37,410.15

252/25 – Illingworth: That the following list of accounts and bills forming part of these minutes are approved: Cheque #9351 STARS – 2025 Donation = \$1,500.00

Cheque #9353 Toshiba – Invoice AR5216098 = \$68.35.

253/25 – Fransoo: That the development application for new mobile home on SE-30-45-15-W3M is approved with the issuance of permit #25-012 with the following conditions:

35m front yard

10m rear and side yard.

254/25 – Fransoo: That any officers employed by the NorthWest Community Safety Services Organization are appointed as Municipal Administrators for Stays under the Animal Production Regulations Section 12-8 to address stray animals in the RM; and further that any NorthWest Community Safety Services Officers are appointed as bylaw enforcement officers for the RM of North Battleford to enforce Municipal bylaw and applicable legislation. **CARRIED.**

255/25 – Acaster: That quote #25-084 of \$8,626.37 including taxes from Battleford's Asphalt Services to provide crack sealing on the Hamlin road, East Hill road, fire hall pad and office pad that was approved by resolution #193/25 is moved to the 2026 budget year due to Battleford's Asphalt Services needing to repair equipment. **CARRIED.**

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, November 13, 2025 CONTINUED

SASKPOWER CONSTRUCTION – MUNN/BARLESTON ROAD

256/25 – Illingworth: That a reply be sent to SaskPower regarding their proposed construction for new lines along the Munn and Barleston Roads, service order number 20561602, that the RM has no water lines in the area and there are no upgrades or changes proposed to the road allowances along the route.

CARRIED.

2026/27 RMA RATES

257/25 – Acaster: That the updated rate of \$0.0706 for road maintenance agreements in the North Central Area for the years 2026 & 2027 as issued from the Government of Saskatchewan is acknowledged.

CARRIED.

HOSTING SPRING FIRE SCHOOL

258/25 – Fransoo: That the RM of North Battleford No. 437 Volunteer Fire Department shall host the Saskatchewan Volunteer Fire Fighters annual spring fire school in North Battleford April 10-12, 2026 and further that the RM shall pay the costs for the event which will be reimbursed from SVFFA.

CARRIED.

LIST OF LANDS WITH ARREARS

259/25 – Winterhalt: That the list of lands of arrears is acknowledged as presented to the Head of Council and further that those lands with less than 50% of the levy owing are not included.

CARRIED.

TAX ENFORCEMENT PROCEEDINGS – 6 MONTHS AFTER LIEN

260/25 – Lozowehuk: That Battle River Law is authorized to proceed with tax enforcement procedures on the attached list of lands, as the tax liens have been registered for the minimum required timeline of 6 months.

CARRIED.

SARM – FIDELITY BOND

261/25 – Fransoo: That the 2026 SARM Fidelity Bond and Policy, having been presented is acknowledged and renewed.

CARRIED.

SARM – LIABILITY INSURANCE

262/25 – Winterhalt: That the RM of North Battleford continue with liability insurance through SARM as per policy number SARMLSIP2017 and further that the extended liability insurance be renewed with the limit of \$7,000,000 coverage for 2026.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, November 13, 2025 CONTINUED

SARM – EXTENDED HEALTH & DENTAL BENEFITS

263/25 – Illingworth: That the 2026 extended health and dental benefits be renewed as follows:

Outside Staff/Office Assistant – Levels 2/5

Administrator/Assistant Administrator – Levels 5/5.

CARRIED.

SARM – PROPERTY INSURANCE

264/25 – Lozowchuk: That the 2026 property insurance through SARM be renewed as received on the insurance listing.

CARRIED.

NOTICE OF INTENT – SEISMIC TW 45-17

265/25 – Fransoo: That Administrator Nicole Collins is authorized to sign the notice of intent of seismic operations for TWP 45-17 Program Number 25P049.

CARRIED.

REGIONAL GOVERNANCE STEERING COMMITTEE – TERMS OF REFERENCE

266/25 – Illingworth: That the RM of North Battleford No. 437 adopts the updated terms of reference as received for the Regional Governance Steering Committee for the new arena.

CARRIED.

DECEMBER HOLIDAY HOURS

267/25 – Illingworth: That the Municipal Office be closed for Christmas December 22 – December 26 inclusive.

CARRIED.

STAFF BONUS

268/25 – Winterhalt: That all office staff, maintenance staff, the Fire Chief and EMO Coordinator are each given a \$250.00 gift card as a sign of appreciation for their work.

CARRIED.

11:33 a.m. – 12:10 p.m. EMO Coordinator Kailyn Simon attended the meeting and gave a verbal report.

12:13 p.m. Council recessed for lunch.

12:40 p.m. Council reconvened the meeting.

IN CAMERA SESSION

269/25 – Fransoo: That the regular meeting recess to move to an in-camera session pursuant to Part III Section 21 of the Local Authority Freedom of Information and Protection of Privacy Act at 12:43 p.m.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Thursday, November 13, 2025 CONTINUED

OUT OF CAMERA

270/25 – Winterhalt: That the in-camera session be closed and the regular meeting resume at 12:45 p.m. **CARRIED.**

CORRESPONDENCE

271/25 – Illingworth: That the following list of correspondence, having been read, be filed:

- a) RMAA Division 6 Curling – January 14, 2026
- b) Halton Region – Public Safety Requirements Resolution
- c) Highway Traffic Counts
- d) SARM Midterm Resolution Results
- e) Highways – Name Highway 4
- f) Highways – Winter Weights
- g) BAR Engineering – Pricing
- h) NWMA Survey Results

CARRIED.

ADJOURN

272/25 - Winterhalt: That this meeting now adjourn at 1:14 p.m.

CARRIED.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 10, 2025

PRESENT

Dan Bartko – Reeve

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Leon Lozowchuk – Division 5

Gilles Fransoo – Division 6

Nicole Collins – Administrator

CALLED TO ORDER

Reeve Bartko called the meeting to order at 9:05 a.m.

MINUTES

273/25 – Fransoo: That the minutes of the November 13, 2025 meeting of this municipality be approved as presented. **CARRIED.**

STATEMENT OF FINANCIAL ACTIVITIES

274/25 - Illingworth: That the Statement of Financial Activities for the month of November 2025 be accepted as presented. **CARRIED.**

BANK RECONCILIATION

275/25 – Fransoo: That the bank reconciliation for the month of November 2025 is accepted as presented. **CARRIED.**

GENERAL LEDGER JOURNAL ENTRIES

276/25 – Winterhalt: That the month end and adjusting ledger entries as attached to these minutes have been reviewed and are acknowledged by the RM of North Battleford No. 437 Council. **CARRIED.**

ACCOUNTS

277/25 - Hujdic: That the following listing of accounts and bills forming part of these minutes are approved:

Cheque #9354 - #9374 = \$29,992.23	
Online Payments = \$74,669.27	
Payroll/Council Indemnity = \$29,811.57	CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 10, 2025 CONTINUED

LATE ACCOUNTS

278/25 – Fransoo: That the following list of accounts and bills forming part of these minutes are approved: Cheque #9375 – CCA Construction Code Auth. – Invoice 25-4714 = \$504.00
 Cheque #9376 – MuniSoft – Invoice 2025/26 – 05066 = \$696.78
 Cheque #9377 – Western Newspaper Corp. – Invoice 2307 = \$163.80

CARRIED

OFFICE WINDOW REPLACEMENT

279/25 – Winterhalt: That 16 of the 18 office windows are to be replaced by All Weather Windows due to failure and further that the windows are covered by warranty with the RM to pay all labour and travel costs as provided for in the quote SE00391955 with the total cost to the RM being \$1,933.18 including taxes.

CARRIED.

9:34 a.m. Foreman Rob Jenner attended the meeting and gave a verbal report.

GRADER OPERATOR COVERAGE – TEMPORARY

280/25 – Illingworth: That Richard Bonnet is hired as a temporary grader operator to provide coverage to the Municipality during the Foreman's holidays January 7 – 17, 2026 at the wage of \$33.00 per hour with no benefits or pension due to the short term temporary coverage period.

CARRIED.

10:15 a.m. Foreman Rob Jenner left the meeting.

PASTURE TENDERS

Two (2) tenders were opened for the land located on SE-10-44-16-W3M as follows:

Aaron McNabb	\$2,000.00/year with fencing improvements & buckbrush control.
Barry & Timothy Headley	\$3,000.00/year

281/25 – Hujdic: That the pasture lease tender on the RM owned land located at SE-10-44-16-W3M is awarded to Aaron McNabb for \$2000.00 per year including fencing improvements and buckbrush control effective January 1, 2026 to December 31, 2028, subject to 6 months written notice of cancellation by either party.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 10, 2025 CONTINUED

2026 SALARY & WAGES

282/25 – Fransoo: That the 2026 wages/salaries are as follows:

Foreman Rob Jenner	\$102,500/year
Grader Operator Scott Currie	\$35.36/hour
Mower Operator Nevin Kucharak	\$28.70/hour
Administrator Nicole Collins	\$102,500/year
Assistant Administrator Lisa Prescesky	\$76,875 with 4 day work week 26 weeks/year (Fridays off)
Office Assistant Carol O'Hara	\$29.73/hour.

CARRIED.

2026 MEETING DATES

283/25 – Lozowchuk: That the 2026 regular council meeting dates are as follows unless changed by Council resolution:

January 14, 2026	May 13, 2026	September 9, 2026
February 11, 2026	June 10, 2026	October 14, 2026
March 11, 2026	July 8, 2026	November 12, 2026
April 8, 2026	August 12, 2026	December 9, 2026.

CARRIED.

ROW PURCHASE AGREEMENTS

284/25 – Winterhalt: That the Reeve and Administrator are authorized to sign the land purchase agreements to acquire additional right of way at the rate of \$2,704.40 per acre for the following land:

SW-29-44-14-W3M Parcel #130 800 765 – 1.12 acres = \$3,028.93

SE-29-44-14-W3M Parcel # 130 800 754 - 1.04 acres = \$2,812.58

NW-20-44-14-W3M Parcel # 166 098 921 - 0.84 acres = \$2,271.70

NE-20-44-14-W3M Parcel # 130 800 428 – 0.67 acres = \$1,811.95 with the conditions as stated in resolution 244/25 regarding the trees.

CARRIED.

CANCELLATION OF TEXT2CAR

285/25 – Illingworth: That text2car be notified of the RM request to cancel the contract and no longer proceed with their product and further that the Administrator investigate other programs/companies for the RM to continue with gps systems in the equipment.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 10, 2025 CONTINUED

MUNISOFT QUOTE – NEW OFFICE COMPUTERS

286/25 – Lozowchuk: That the \$8,158.00 quote from MuniSoft to replace the server and 3 workstations in the RM Office is approved. **CARRIED.**

BOR QUOTE FOR HEARING

287/25 – Acaster: That the \$36,000.00 quote from ADR Institute of Saskatchewan Centralized Board of Revision to hold the hearing for an assessment appeal of alternate number 437-001007101 is refused by the RM of North Battleford Council as the amount is over the \$7,000.00 maximum as detailed in the contract and further that the hearing will not take place by December 31, 2025 as required by the Municipalities Act and the appellant is entitled to proceed with appealing directly to the Saskatchewan Municipal Board. **CARRIED.**

BOARD OF REVISION APPOINTMENTS

288/25 – Fransoo: That pursuant to Subsection 220(1) of The Municipalities Act, the RM of North Battleford No. 437 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026 remuneration as set out in Western Municipal Consulting Ltd fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. **CARRIED.**

289/25 – Fransoo: That pursuant to Section 221(1) of The Municipalities Act, the RM of North Battleford No. 437 appoints Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in the Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 10, 2025 CONTINUED

REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY

290/25 – Illingworth: That the Council of the R.M. of North Battleford No. 437 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submissions of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements as required; and

that the Administrator is hereby authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED.**

AUDITOR APPOINTMENT

291/25 – Fransoo: That Vantage Chartered Accountants are appointed as the Municipal Auditor for 2026. **CARRIED.**

11:33 a.m. – 12:45 p.m. Fire Chief Aaron McNabb attended the meeting and gave a verbal report.

CORRESPONDENCE

292/25 – Winterhalt: That the following list of correspondence, having been read, be filed:

- a) SKPower – Pole Replacement Map
- b) SAMA – Maintenance Fee Increase to \$50 Per Property
- c) Rosemarie Falk Communication Letter
- d) Randy Aumack – Update & Holiday Message
- e) SMHI – 2026 Policies & Claims
- f) Chamber of Commerce – Year End Letter
- g) Highways – Winter Weights Dec 12
- h) CNUC – SKPower Line Vegetation Assessment

CARRIED.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
December 10, 2025 CONTINUED

ADDITIONAL LATE ACCOUNT

293/25 – Fransoo: That the following list of accounts and bills forming part of these minutes are approved: Cheque #9378 – Sea Hawk – Invoice M25-4563 = \$2,088.20

CARRIED

ROAD NAMES – CIVIC ADDRESSING

294/25 – Illingworth: That the attached list of road names are approved for the purpose of a naming system for civic addressing.

CARRIED.

ADJOURN

295/25 - Lozowchuk: That this meeting now adjourn at 1:25 p.m.

CARRIED.



Reeve



Administrator