

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 8, 2021

PRESENT

Dan Bartko - Reeve

Robert Hujdic – Division 1

David Acaster – Division 4

Ryan Shepherd – Division 5 @ 9:48 a.m.

Gilles Fransoo – Division 6

Nicole Collins – Assistant Administrator

CALLED TO ORDER

Reeve Barkto called the meeting to order at 9:02 a.m.

MINUTES

179/21 - Hujdic: That the minutes of the November 17, 2021 meeting of this municipality be accepted as presented. **Carried.**

STATEMENT OF ACCOUNTS

180/21 - Fransoo: That the Statement of Financial Activities for the month of November 2021 be accepted as presented. **Carried.**

ACCOUNTS

181/21 - Acaster: That the listing of accounts and bills forming part of these minutes, cheque numbers 7782 to 7826 inclusively in the amount of \$ 80,104.62 and Paymate payroll and council indemnity in the amount of \$22,907.90 be approved for payment. **Carried.**

9:05 a.m. – 10:40 a.m. Foreman Rob Jenner attended the council meeting to discuss transportation issues.

SKID STEER BUDGET

182/21- Hujdic: That Foreman Rob Jenner may purchase a skid steer as per his discretion with a budget of \$75,000.00. **Carried.**

9:48 a.m. Division 5 Councillor Ryan Shepherd arrived to the meeting.

10:05 a.m. – 10:45 a.m. Weed Inspector Alana Gunsch attended the meeting to discuss weed control.

10:52 a.m. – 11:09 a.m. Geordie McKay attended the meeting to discuss his residential subdivision.

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 8, 2021 CONTINUED

AMEND RESOLUTION 176/21 – SUBDIVISION SE-23-44-17W3 LOTS 1-12

183/21 – Shepherd: That resolution 176/21 be amended to read that the proposed 4.25 hectares for municipal reserve is acceptable to satisfy the dedicated lands requirement as this was previously agreed upon between the Council and the Developer and further that this land will be left in its natural state and will not require maintenance from the Municipality. **Carried.**

VICEROY ACRES RESIDENTS – ROAD CLOSURE REQUEST

184/21 – Fransoo: That the request from Viceroy Acres Residents/Owners to close the west access road into the residences be denied. **Carried.**

2022 WAGES

185/21 – Fransoo: That the 2022 wages are approved as follows:

Foreman Rob Jenner	\$85,000.00/annum;
Operator Scott Currie	\$30.60/hr;
Assistant Administrator Lisa Prescesky	\$65,000.00/annum;
Office Assistant Carol O'Hara	\$25.10/hr.

ADMINISTRATOR APPOINTMENT & WAGES

186/21 – Hujdic: That effective January 1, 2022 Nicole Collins is appointed as the Administrator for the RM of North Battleford No. 437 and will receive a salary of \$85,000.00 for the year 2022 with 5 weeks annual holidays and benefits paid by the Municipality. **Carried.**

11:35 a.m – 1:14 p.m. Fire Chief Aaron McNabb attended the meeting to give a Fire Department update.

12:22 p.m. – The meeting adjourned for lunch.

12:47 p.m. – The meeting was called back to order and resumed.

RAPID RESPONSE UNIT

187/21 – Acaster: That a budget of \$60,000.00, consisting of \$45,000.00 for the truck, and \$15,000.00 to equip the truck, is set for the Fire Department to acquire a rapid response unit. **Carried.**

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, December 8, 2021 CONTINUED

FIREFIGHTERS RATE – EQUIPMENT REPAIRS/MAINTENANCE

188/21 – Shepherd: That when firefighters are doing maintenance or repairs to the fire equipment or any other task as directed by the Fire Chiefs, they are compensated at a rate of \$17.00/hr.

Carried.

SIGNING AUTHORITY

189/21 – Fransoo: That in accordance with Section 115 of The Municipalities Act all cheques, negotiable instruments and agreements be signed by the Administrator and counter signed by the Reeve or in their absence the Deputy Reeve OR signed by the Assistant Administrator in the Administrators absence and counter signed by the Reeve and in their absence the Deputy Reeve.

Carried.

WPD AMBULANCE

190/21 – Hujdic: That the RM of North Battleford No. 437 support the WPD Ambulance Safety Initiative for Kids with a donation amount of \$300 for 2021.

Carried.

NAMETAGS

191/21 – Acaster: That nametags be purchased for the Fire Chiefs, Council, Staff and EMO Coordinator displaying the applicable RM or FD Logo, name and title, to be worn when representing the RM of North Battleford No.437 at any event/conference, etc.

Carried.

CORRESPONDENCE

192/21 – Hujdic: That the following correspondence be acknowledged as presented and now be filed:

1. Carey Baker – Northbound Planning – Draft Servicing Agreement G-Mac
2. MADD – Thank you for support
3. Bylaws 2-2021, 4-2021, 5-2021 Approval
4. City of North Battleford – Notice of Public Hearing Bylaw Changes
5. Lucy Beardy – WPD Ambulance Safety Initiative
6. Mayor, City of North Battleford – Invitation to Holiday Wine & Cheese
7. Ministry of Highways – Draft Road Maintenance Agreement

Carried.

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
December 8, 2021 CONTINUED

G-MAC SERVICING AGREEMENT

193/21 – Shepherd: That the draft servicing agreement is approved as submitted from Northbound Planning and can be now sent to GMAC for their review and signatures, and further that if no changes are made to the agreement by GMAC it shall be signed by the Administrator & Reeve or alternates.

Carried.

SUBDIVISION – HUDSON'S BAY COMPANY RESERVE TWP 44-17W3 LOTS 17-19

194/21 – Shepherd: That the subdivision application for Hudson's Bay Company Reserve TWP 44-17W3 proposed lots 17-19 known as File R0961-21S is approved as the land is zoned CR2-Medium Density Country Residential and complies with Section 6.3 in the Zoning Bylaw and objective 3.6.2.4 in the Official Community Plan with no servicing agreement required and further that the construction of approaches is mandatory prior to the issuance of any development permits.

Carried.

ADJOURN

195/21 - Acaster: That this meeting now adjourn at 2:07 p.m.

Carried.



Reeve

Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, November 17, 2021

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

9:05 a.m. – 10:40 a.m. Foreman Rob Jenner attended the council meeting to discuss transportation issues.

MOWER PURCHASE

156/21 – Fransoo: That two (2) 14815 Bush Hog mowers be purchased from Triod Supply for the quoted price of \$38,500.00, less trade-in of \$16,100.00 for the total price of \$22,400.00 plus applicable taxes per mower. **Carried.**

MINUTES

157/21 - Fransoo: That the minutes of the October 13, 2021 meeting of this municipality be accepted as presented. **Carried.**

STATEMENT OF ACCOUNTS

158/21 - Shepherd: That the Statement of Financial Activities for the month of October 2021 be accepted as presented. **Carried.**

Councillor Ryan Shepherd declared a conflict of interest on the accounts and left the room at 10:46 a.m.

ACCOUNTS

159/21 - Acaster: That the listing of accounts and bills forming part of these minutes, cheque numbers 7734 to 7781 inclusively in the amount of \$ 1,100,490.24 and Paymate payroll and council indemnity in the amount of \$ 26,952.70, be approved for payment. **Carried.**

Councillor Ryan Shepherd rejoined the meeting at 10:52 a.m.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, November 17, 2021 CONTINUED

10:58 a.m. – 12:02 p.m. RM of Meota No. 468 Councillor Vern Seabrook, Community Safety Officer Philip Bueckert and RM of Round Hill No. 467 Councillor Gordon Moore attended the council meeting to discuss the potential of a regional Community Safety Officer.

APPOINTMENT TO REGIONAL CSO GROUP

160/21- Bartko: That Councillor Ryan Shepherd is appointed to the regional community safety officer committee to represent the RM of North Battleford No. 437. **Carried.**

LATE ACCOUNTS

161/21 – Hujdic: That the following late accounts are approved for payment:

Northbound Planning Ltd. #IN210812 \$259.88

Northbound Planning Ltd. #IN210694 \$97.12.

Carried.

12:08 p.m. – The meeting adjourned for lunch.

12:40 p.m. – The meeting was called back to order and resumed.

CITY OF NORTH BATTLEFORD TAXES

162/21 – Fransoo: That the following taxes for roll # 720 be cancelled as the property is owned by a Municipality and is therefore non-taxable:

Municipal - \$523.41

School - \$139.58.

Carried.

BRUSHING/MULCHING POLICY

163/21 – Shepherd: That the R.M. of North Battleford No. 437 adopt the Brushing/Mulching Policy as attached to these minutes. **Carried**

INTERNET PAYOUT - XPLORNET

164/21 – Winterhalt: That the R.M. of North Battleford No. 437 provide written notice to Xplornet Communications of the intent to cancel the remainder of the contract for internet services and further that in accordance with that contract an invoice be provided to the RM for the final payout amount.

Carried.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, November 17, 2021 CONTINUED

YEARLY BONUSES

165/21 – Acaster: That all employees of the RM of North Battleford No. 437 be given a bonus of \$225.00 on their next payroll. **Carried.**

FIRE CHIEFS/EMO GIFT

166/21 – Shepherd: That Co-Fire Chief's Aaron McNabb and Trevor Watts, and EMO Co-ordinator Kailyn Simon be given a gift of R.M./Fire Department attire with a budget of \$225. **Carried.**

SASK HIGHWAYS – RELEASE HOLDBACK REQUEST

167/21 – Shepherd: That with the payment of cheque 7780 to Triple S Transport Inc. for the highway 378 project, all invoices have been paid, therefore it is requested that Saskatchewan Highways release the 10% holdback to the R.M. of North Battleford No. 437. **Carried.**

REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY

168/21 – Fransoo: That the Council of the R.M. of North Battleford No. 437 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

that the Assistant Administrator is hereby authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried.**

TABLE ENTRANCE CLOSURE REQUEST – VICEROY ACRES RESIDENTS

169/21 – Illingworth: That the request from Viceroy Acres Owners/Residents to close the West entrance into the subdivision be tabled until the December 8, 2021 meeting to allow for Administration to present more information to Council. **Carried.**

MADD CANADA – DONATION REQUEST

170/21 – Hujdic: That the RM of North Battleford No. 437 supports the MADD Message Yearbook with a three line listing in the publication for the price of \$169.00 plus applicable taxes for 2021.

Carried.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, November 17, 2021 CONTINUED

BOSTOCK – MINISTER OF HIGHWAYS

171/21 – Winterhalt: That the R.M. of North Battleford No. 437 has no objection to Brian Bostock's purchase of the land described as NW-31-44-16w3 Ext. 1 & 2 Portion of Plan 67B07727 from Saskatchewan Highways; and further that approval is given to the consolidation of that land to the adjacent existing parcels also owned by Mr. Bostock. **Carried.**

SUBDIVISION SW-18-45-16W3

172/21 – Fransoo: That a letter be sent to Joshua Campbell, Community Planning Services, Government Relations regarding the proposed residential/agricultural subdivision of Parcels D, F & E in SW-14-16w3 known as File R0723-21S recommending the approval as it meets Municipal Bylaws as follows:

- proposed parcel E complies with the Official Community Plan Section 3.5.2.1 Policy (a), for agricultural commercial developments as well as the intended use for this subdivision is a permitted use pursuant to Table 6-1: Agricultural District Item 20 "Agricultural Support Services";
- proposed parcels D & F currently do not meet the minimum size permitted, however council has given the authority to lower the limit required pursuant to Section 3.6.2.3 (b) in the Official Community Plan to accommodate existing sites and;
- a servicing agreement as well as cash in lieu of dedicated lands in the amount of \$3,695.00 is required. **Carried.**

DEVELOPMENT PERMIT – SW-18-45-16W3

173/21 – Fransoo: That the development permit application for an Ag Retail Establishment is approved as it is a permitted use pursuant to Zoning Bylaw Table 6-1: Agricultural District "Agricultural Support Service" subject to the following conditions:

- the development agreement must be signed prior to any groundwork commencing;
- the servicing agreement must be signed prior to any groundwork commencing;
- the required monetary settlement/cash in lieu of \$3,695.00 must be received prior to any groundwork commencing;
- no buildings can be constructed prior to the approval of the subdivision application from Community Planning; and
- no buildings can be constructed prior to the approval of building permits from CCA Construction Code Authority. **Carried.**

BUILDING PERMIT ISSUED

174/21 – Illingworth: That building permit #21017 for a new RTM located on Blk B Plan 101739898 as issued by CCA Construction Code Authority is acknowledged.

Carried.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, November 17, 2021 CONTINUED

ASPHALT PLANT APPLICATION SW-32-44-16W3

175/21 – Hujdic: That the development permit application for the proposed asphalt plant on SW-32-44-16w3 cannot be approved as it is not a permitted use in the Agricultural District, and that the applicant may submit a proposal to council to have the land rezoned to C1 – Commercial and Light Industrial District where asphalt plants are listed as a discretionary use in the Zoning Bylaw.

Carried.

2:03 p.m. – 3:02 p.m. Fire Chief Aaron McNabb attended the meeting to give a fire department update.

SUBDIVISION SE-23-44-17W3 LOTS 1-12

176/21 – Winterhalt: That a letter be sent to Joshua Campbell, Community Planning Services, Government Relations regarding the proposed residential subdivision of lots 1-12 in SE-23-44-17w3 known as File R0848-21S stating the following:

- the proposed subdivision cannot be approved as it conflicts with Section 3.6.2 Policy (a) of the Official Community Plan stating the maximum number of single parcel country residential subdivisions allowed is four (4) per quarter section;
- the amount of lots proposed are permitted under the CR2 District and the land falls into the residential land use policy in the future land use map and shall be considered by council to be rezoned to CR2 – Medium Density Country Residential District should the applicant wish to do so;
- a servicing agreement will be required once the land has been rezoned and the subdivision is reconsidered by council;
- the land of the proposed sites have been subject to a geotechnical study with currently meets the satisfaction of council; and
- while the current proposed subdivision has dedicated 4.25 hectares for municipal reserve, it is the preference of council that cash-in-lieu would be more appropriate to meet the municipal reserve requirement.

Carried.

CORRESPONDENCE

177/21 – Shepherd: That the following correspondence be acknowledged as presented and now be filed:

1. Canada/Government of Saskatchewan – Approval on Road Project
2. Government Relations – Community Planning –NW-23-44-17-w3
3. RMAA Curling – Unity Curling Rink February 1, 2022
4. West Central Government Committee – Meeting November 25, 2021 Biggar
5. NWMA 2021 Survey Results

Carried.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
November 17, 2021 CONTINUED

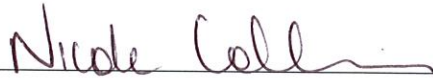
ADJOURN

178/21 - Fransoo: That this meeting now adjourn. 3:26 p.m.

Carried.



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 13, 2021

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Gilles Fransoo – Division 6

Ryan Shepherd – Division 5 was absent

MINUTES

144/21 - Fransoo: That the minutes of the September 8, 2021 meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

145/21 - Hujdic: That the Statement of Financial Activities for the month of September, 2021 be accepted as presented. Carried

9:20 a.m. Rob Jenner attended the council meeting to discuss transportation issues

10:15 a.m. Aaron McNabb attended the council meeting to discuss fire department issues.

Councillor Todd Winterhalt declared a pecuniary interest and left the room at 11:25 a.m.

ACCOUNTS

146/21 - Fransoo: That the listing of accounts and bills forming part of these minutes, cheque numbers 7673 to 7733 inclusively in the amount of \$ 1,888,025.29 and Paymate payroll and council indemnity in the amount of \$ 21,639.82, be approved for payment. Carried

Councillor Todd Winterhalt rejoined the meeting again at 11:28 a.m.

SANDER PURCHASE

147/21 – Winterhalt: That the Foreman, Rob Jenner, be authorized to purchase a sander for the service truck that he feels is required for this municipality. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 13, 2021 CONTINUED

BYLAW 2-2021 APPROVAL LETTER

148/21 – Fransoo: That a letter be sent to Joshua Campbell, Community Planning Services, Ministry of Government Relations, regarding the proposed Lot 2, Block 9, Plan No. 75B12690, Hudson's Bay Company Reserve 44-16-W3 recommending approval under Section 6 of the Official Community Plan which allows council to reduce the prescribed separation distances as it is deemed appropriate to do so and further it is councils belief that this subdivision will not create any potential land conflicts. Carried

OFFER OF EMPLOYMENT – ASSISTANT ADMINISTRATOR

149/21- Illingworth: That the R.M. of North Battleford No. 437 send a letter to Lisa Prescesky offering her the position of Assistant Administrator starting part time November 1, 2021 at a wage of \$30.00 per hour, December 1, 2021 Ms. Prescesky will start full time employment consisting of Monday to Friday 9:00 a.m. to 4:00 p.m. (except for statutory holidays) at a salaried wage of \$65,000.00 which will be reviewed in one year, there will be a 3 month probationary period with R.M. benefits to start when complete and 5 weeks annual holidays. Further to this Ms. Prescesky has been hired as assistant administrator due to the current assistant administrator, Nicole Collins, assuming the role of Administrator at the commencement of Administrator Debbie Arsenault's retirement effective December 31, 2021. Carried

CHANGE MEETING DATE

150/21 – Fransoo: That the R.M. of North Battleford No. 437 change their November, 2021 meeting date to November 17, 2021 due to the SARM Mid-term Convention falling on the regular day. Carried

LIST OF LAND IN ARREARS

151/21 – Hujdic: That the R.M. of North Battleford No. 437 acknowledge the Listing of Land in Arrears as attached to these minutes. Carried

COVID 19 MEETING POLICY

152/21 – Fransoo: That the R.M. of North Battleford No. 437 adopt the Covid 19 Meeting Policy as attached to these minutes. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, October 13, 2021 CONTINUED

COVID 19 EMPLOYEE POLICY

153/21 – Acaster: That the R.M. of North Battleford No. 437 adopt the Covid 19 Employee Policy as attached to these minutes. Carried

CORRESPONDENCE

154/21 – Winterhalt: That the following correspondence be acknowledged as presented and now be filed:

- Northwest Municipalities Association – Human Resource Workshop
- Alana Gunsch – 2021 Weed Inspector Report Carried

ADJOURN

155/21 - Fransoo: That this meeting now adjourn. 12:15 p.m. Carried



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 8, 2021

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6 was absent

MINUTES

125/21 - Acaster: That the minutes of the August 11, 2021 meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

126/21 - Hujdic: That the Statement of Financial Activities for the month of August, 2021 be accepted as presented. Carried

9:20 a.m. Rob Jenner attended the council meeting to discuss transportation issues

9:30 a.m. – Reeve Bartko adjourned the regular meeting to hold the Public Hearing concerning Bylaws 4-2021 and 5-2021.

9:40 a.m. – Reeve Bartko adjourned the public meeting as no representatives attended and there were no written submissions received.

Reeve Bartko called the regular meeting of council to order at 9:40 a.m.

9:40 a.m. Jason Jess, Pound Keeper attended the council meeting to discuss issues and provide a list of supplies he requires to fulfill his duties.

LEGAL LETTER - GRANT WEIR

127/21 – Shepherd: That the R.M. of North Battleford No. 437 request the municipal lawyer to send a letter to Grant Weir advising him that he is in contravention of the *Stray Animals Act* by allowing his cattle to run at large which puts other motorists at risk and in harm's way and further if the cattle are not fenced at all times they will be impounded immediately without further notice. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September, 2021 CONTINUED

POUNDKEEPER SUPPLIES

128/21 – Acaster: That the R.M. of North Battleford No. 437 purchase 5 panels and a gate as per the pound keepers request to be used while performing duties on behalf of this municipality. Carried

POUND KEEPER COMPENSATION

129/21 – Shepherd: That the R.M. of North Battleford No. 437 compensate the pound keeper at the rate of \$45.00 per hour while performing their duties on behalf of this municipality. Carried

10:00 a.m. Co-Fire chief Aaron McNabb attended the council meeting to discuss fire department issues

NAMING RIGHTS – FIRE HALL ROOM

130/21 – Hujdic: That the R.M. of North Battleford No. 437 acknowledge the \$25,000.00 donation made by the Fransoo family to be used for furnishings and finishing work in the fire hall and further that the R.M. approve of the following naming rights “Cyril Fransoo Training & Conference Room” as requested by them. Carried

CLAY PURCHASE

131/21 – Illingworth: That the R.M. of North Battleford No. 437 purchase approximately 1,000 yards of clay from Dan Baxter at \$1.50 per yard. Carried

Councillor Ryan Shepherd declared a pecuniary interest and left the room at 11:45 a.m.

ACCOUNTS

132/21 - Winterhalt: That the listing of accounts and bills forming part of these minutes, cheque numbers 7619 to 7672 inclusively in the amount of \$ 335,386.47 and Paymate payroll and council indemnity in the amount of \$ 20,886.61, be approved for payment. Carried

LATE BILLS

133/21 – Illingworth: That the following late bills be paid as listed: Triple 7 Excavating \$19,391.25, BTR \$7.54 and Construction Code Authority \$756.00. Carried

Councillor Ryan Shepherd re-entered the room and the meeting resumed at 11:50 a.m.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 8, 2021 CONTINUED

BYLAW 4-2021

134/21 – Hujdic: That Bylaw 4-2021 be read for the second time. Carried

135/21 – Shepherd: That Bylaw 4-2021 be read for the third time as annexed hereto and forming part of these minutes be signed and sealed by the Reeve and the Administrator. Carried

BYLAW 5-2021

136/21 – Acaster: That Bylaw 5-2021 be read for the second time. Carried

137/21 – Hujdic: That Bylaw 5-2021 be read for the third time as annexed hereto and forming part of these minutes be signed and sealed by the Reeve and the Administrator. Carried

DEVELOPMENT/BUILDING PERMIT – KEVIN VANY

138/21 – Winterhalt: That the R.M. of North Battleford No. 437 approve the development and building permit applications as submitted by Kevin Vany to construct an addition on the SW of 13-45-16-W3, as it meets municipal bylaws and further the plan review has been approved by CCA Construction Code Authority and a permit has been issued. Carried

DEVELOPMENT/BUILDING PERMIT – BRADA WATER PROJECT

139/21 – Illingworth: That the R.M. of North Battleford No. 437 approve the development and building permit applications as submitted by Dale Charabin to construct an addition on the SE of 07-44-16-W3, as it meets municipal bylaws and further the plan review has been approved by CCA Construction Code Authority and a permit has been issued. Carried

PUBLIC SAFETY AGENCY AGREEMENT – 911 SERVICES

140/21 – Shepherd: That the R.M. of North Battleford No. 437 enter into an agreement with the Public Safety Agency for them to provide 911 services to the municipality and further that the increases be acknowledged that will take place over the next 3 years to pay for the services. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, September 8, 2021 CONTINUED

SUPPORT RAIL SAFETY WEEK

141/21 – Winterhalt: Whereas Rail Safety Week is to be held across Canada from September 20 – 26, 2021.

Whereas it is in the public's interest to raise citizens awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

Whereas Operational Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness.

Whereas CN has requested the R.M. of North Battleford No. 437 to adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality.

It is hereby resolved to support national Rail Safety Week to be held from September 20 – 26, 2021.

Carried

Councillor Robert Hujdic left the meeting at 12:15 p.m.

CORRESPONDENCE

142/21 – Acaster: That the following correspondence be acknowledged as presented and now be filed:

- Canadian National Railway – Resolution of Support
 - Myles Penner – Saskatchewan Highways & Transportation – Resurfacing
 - Royal Canadian Legion – Annual Donation
 - Saskatchewan Crime Stoppers – Thank you for annual donation
 - Government of Saskatchewan – Community Building Fund
 - Saskatchewan Safety Agency – Changes to Dispatch Fees
 - Allan & Elaine Currie – Request
 - Jason Pilat Board of Revision Secretary – Resignation
 - Saskatchewan Association of Rural Municipalities – Resolution Deadline
 - Mike Morris – Legal Council SARM – Vaccinations and Mask requirements
- Carried

ADJOURN

143/21 - Illingworth: That this meeting now adjourn. 12:45 p.m.

Carried



Reeve

Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 11, 2021

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

David Acaster – Division 4

Gilles Fransoo – Division 6

Todd Winterhalt – Division 3 was absent

Ryan Shepherd – Division 5 was absent

MINUTES

114/21 - Fransoo: That the minutes of the July 14, 2021 meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

115/21 - Hujdic: That the Statement of Financial Activities for the month of July, 2021 be accepted as presented. Carried

9:25 a.m. Rob Jenner attended the council meeting to discuss transportation issues

10:00 a.m. Co-Fire chief Aaron McNabb attended the council meeting to discuss fire department issues

ACCOUNTS

116/21 - Illingworth: That the listing of accounts and bills forming part of these minutes, cheque numbers 7574 to 7618 inclusively in the amount of \$ 227,544.45 and Paymate payroll and council indemnity in the amount of \$ 21,360.78, be approved for payment. Carried

LATE BILLS

117/21 – Acaster: That the following late bills be paid as listed: Loraas \$113.97, Battle River Law \$2,514.49 and Nutec Embroidery \$610.50. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 11, 2021 CONTINUED

EQUIPMENT RATES – FIREFIGHTING

118/21 – Hujdic: That the following rates be set for equipment rental when it is requested at a fire:

- Tractor & Disc - \$200.00/hour Cat - \$250.00/hour Carried

TAX ENFORCEMENT

119/21 – Gilles: That the R.M. of North Battleford No. 437 authorize Battle River Law to proceed with tax enforcement on the list of properties presented by the Administrator. Carried

CANCEL TAXES – SASK ENERGY

120/21 – Illingworth: That the following taxes be canceled due to this land being tax exempt:

Parcel A Plan 102033458 – Municipal \$284.75 School \$192.21 Carried

Councillor Fransoo declared a pecuniary interest and left the room at 11:28 a.m.

DEVELOPMENT PERMIT – SERAFINA ENERGY LTD

121/21 – Illingworth: That the R.M. of North Battleford No. 437 approve the development permit application as submitted by Serafina Energy Ltd to construct and expand on an existing water pipeline to run along the NW of 34-45-17-W3, N ½ of 33-45-17-W3, NE of 32-45-17-W3 and the NW of 32-45-17-W3 as it meets municipal bylaws and further the waterline is to be buried a minimum of 8 feet and if it should need to be moved in the future due to future road construction, Serafina will do so at their expense. All other necessary permits are to be obtained. Carried

Councillor Fransoo rejoined the meeting at 11:28 a.m.

ADVERTISE - ASSISTANT ADMINISTRATOR

122/21 – Illingworth: That the R.M. of North Battleford No. 437 advertise for an assistant administrator due to Administrator Debbie Arsenault's upcoming retirement and Assistant Administrator Nicole Collins assuming that position. Applications are to be in no later than Friday, September 17, 2021 however the position will not be filled until a suitable candidate has been hired. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, August 11, 2021 CONTINUED

CORRESPONDENCE

123/21 – Fransoo: That the following correspondence be acknowledged as presented and now be filed:

- Saskatchewan Provention of Cruelty to Animals – Thank you for Donation
- North Saskatchewan River Basin – Annual Meeting Rescheduled Date
- Northwest Municipalities Association – Minutes and Agenda
- Courageous K9 – Annual Support Requested
- Saskatchewan Association of Rural Municipalities – News Release – Assistance for Farmers
- Northbound Planning – Summary Regarding G-Macs Project Proposal
- Elaine Katerynych – Letter to address concerns

Carried

ADJOURN

124/21 - Fransoo: That this meeting now adjourn. 12:15 p.m.

Carried



Reeve

Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, July 14, 2021

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Gilles Fransoo – Division 6

Ryan Shepherd – Division 5 joined the meeting at 10:35 a.m.

MINUTES

100/21 - Winterhalt: That the minutes of the June 9, 2021 meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

101/21 - Hujdic: That the Statement of Financial Activities for the month of June, 2021 be accepted as presented. Carried

ACCOUNTS

102/21 - Acaster: That the listing of accounts and bills forming part of these minutes, cheque numbers 7523 to 7573 inclusively in the amount of \$ 368,282.90 and Paymate payroll and council indemnity in the amount of \$ 21,824.91, be approved for payment. Carried

BYLAW 4-2021

103/21 – Fransoo: That Bylaw 4-2021 being a bylaw to Amend Bylaw 4-2016 be read for the first time and duly advertised. Carried

BYLAW 5-2021

104/21 – Illingworth: That Bylaw 5-2021 being a bylaw to Amend Bylaw 5-2016 be read for the first time and duly advertised. Carried

10:30 a.m. Rob Jenner attended the meeting to discuss transportation issues

DB

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, July 14, 2021
CONTINUED**

2021 WEED PLAN

105/21 – Fransoo: That the R.M. of North Battleford No. 437 accept the 2021 Weed Plan as submitted by Alana Gunsch, Weed Inspector. Carried

TAX ENFORCEMENT

106/21 – Illingworth: That the R.M. of North Battleford No. 437 authorize Battle River Law to make final Application for title to the Provincial Mediation Board on the SE of 27-45-16-W3. Carried

MG30 PROJECT CONTRACT

107/21 – Illingworth: That the R.M. of North Battleford No. 437 contract Derek Keall to operate his tractor to pull supplied packers throughout the Highway 378 MG30 Project at the contracted price of \$130.00 per hour for tractor and man. Carried

LATE BILLS

108/21 – Illingworth: That the late bills be paid as follows: Cockburn Construction \$116,584.13 after gravel tickets have been verified, Loraas \$113.97 and Battlefords Discovery Co-Op \$10,955.83.

Carried

BUILDING PERMIT – SERAFINA ENERGY LTD

109/21 – Winterhalt: That the R.M. of North Battleford No. 437 approve the building permit applications as submitted by Serafina Energy Ltd to construct accessory buildings to be located on the SE of 30-45-16-W3 as the plans have been reviewed, approved and building permits have been issued by CCA Construction Code Authority. Carried

BUILDING PERMIT – SERAFINA ENERGY LTD

110/21 – Fransoo: That the R.M. of North Battleford No. 437 approve the building permit applications as submitted by Serafina Energy Ltd to construct accessory buildings to be located on the SE of 30-45-16-W3, no building is to take place until such time that the plan review has been complete and building permits have been issued by CCA Construction Code Authority. Carried

DB

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, July 14, 2021 CONTINUED

CORRESPONDENCE

111/21 – Shepherd: That the following correspondence be acknowledged as presented and now be filed:

- Ministry of Government Relations – Subdivision Approval
- Villa Pascal – Thank you for the Donation
- Colleen Fennig – Free Soil Test Kits for Clubroot
- Donnie Swiston – Speed Limit Request for Blue Mountain Road
- Jeff Baldwin, Battle River Law – Reply to Michael Hudec
- Ministry of Highways – Transfer Administration and Control of Gravel Pit Carried

MINISTRY OF HIGHWAYS – CONTRACT

112/21 – Hujdic: That the R.M. of North Battleford No. 437 enter into a contract with the Ministry of Highways to extract and reclaim an abandoned gravel pit located on the NW of 31-44-16-W3 if the foreman feels there is any material left to extract. Carried

ADJOURN

113/21 - Fransoo: That this meeting now adjourn. 12:17 p.m. Carried



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, June 9, 2021

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2 was absent

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

MINUTES

86/21 - Illingworth: That the minutes of the May 12, 2021 Zoom meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

87/21 - Fransoo: That the Statement of Financial Activities for the month of May, 2021 be accepted as presented. Carried

Councillor Shepherd declared a pecuniary interest and left the meeting

ACCOUNTS

88/21 - Hujdic: That the listing of accounts and bills forming part of these minutes, cheque numbers 7471 to 7522 inclusively in the amount of \$ 192,703.58, and Paymate payroll in the amount of \$ 20,740.78, be approved for payment. Carried

Councillor Shepherd rejoined the meeting

9:30 a.m. – Council adjourned the regular meeting for a public meeting concerning Bylaw 2-2021. No one attended the meeting or supplied a written submission.

9:40 a.m. – Council adjourned the public meeting and resumed the regular meeting.

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, June 9, 2021
CONTINUED**

BYLAW 2-2021

89/21 – Shepherd: That Bylaw 2-2021 be read for the second time. Carried

90/21 – Fransoo: That Bylaw 2-2021 be read for the third and final time as annexed hereto and forming parts of these minutes be signed and sealed by the Reeve and Administrator. Carried.

DEVELOPMENT PERMIT – MILLENNIUM LAND LTD

90/21 – Winterhalt: That the R.M. of North Battleford No. 437 approve the development permit application as submitted by Millennium Land Ltd on behalf of Serafina Energy Ltd to install an oil pipeline as per the attached plan as it meets municipal bylaws and further to this the pipeline is to be buried at a minimum of 8 feet and if any portion of the pipeline needs to be moved or lowered due to future road construction it is to be completed at the expense of Serafina Energy Ltd. Carried

SUBDIVISION PROPOSAL

91/21 – Fransoo: That a letter be sent to Joshua Campbell, Community Planning Services, Ministry of Government Relations, regarding the proposed NE of 29-44-16-W3 (Municipal Affairs File No. R0455-21S) recommending approval as this bylaw meets Municipal Bylaws, specifically Section 3.6.2.3 (d) (ii) (d) of the Official Community Plan authorizing council to approve a larger site size than what is outlined in the zoning bylaw. And further a servicing agreement and municipal reserve are not required.

10:00 a.m. Foreman Rob Jenner attended the council meeting to discuss transportation issues.

10:40 a.m. – Rob Cockburn attended the meeting to discuss the 2021 gravel haul and the potential work to the Hamlin Grid

11:20 a.m. – Co-Fire Chief Aaron McNabb attended the council meeting to present council with an update on the fire department and the fire hall. It was decided to hold a grand opening at the fire hall on August 12, 2021 from 10:00 a.m. to 2:00 p.m.

DONATION VILLA PASCAL

92/21 – Hujdic: That the R.M. of North Battleford No. 437 donate \$5,000.00 to the Villa Pascal Project as per their written request. Carried

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
June 9, 2021 CONTINUED**

CORRESPONDENCE

93/21 – Shepherd: That the following correspondence be acknowledged as presented and now be filed:

- Ministry of Government Relations – Subdivision Request
- Saskatchewan Association of Rural Municipalities – Mid-Term Convention Survey
- Ministry of Government Relations – Revenue Sharing
- Sask Power- Installing Luminaire Lighting on Highway West Road
- Saskatchewan Emergency Planning Association – In person conference October, 2021
- Villa Pascal – Donation Request
- SaskTel – New Pedestal Installation for Serafina Service Carried

2021 BUDGET APPROVAL

94/21 – Hujdic: That the 2021 Budget for the R.M. of North Battleford No. 437 be approved as presented calling for Revenues of \$ 3,463,109 and Expenditures of \$ 3,849,858, which calls for a transfer from reserves of \$ 400,000, a mill rate of 10 mills with mill rate factors as follows: Agriculture 0.51, Residential 0.92 and Commercial/Industrial 1.0. Carried

BYLAW 3-2021

95/21 – Illingworth: That Bylaw 3-2021 being a bylaw to Establish Mill Rate Factors be read for the first time. Carried

96/21 – Winterhalt: That Bylaw 3-2021 be read for the second time. Carried

97/21 – Acaster: That unanimous consent be given to have Bylaw 3-2021 read for the third time at this meeting. Carried

98/21 – Shepherd: That Bylaw 3-2021 be read for the third and final time as annexed hereto and forming parts of these minutes and be signed and sealed by the Reeve and Administrator. Carried.

At 1:50 p.m. Reeve Bartko left the meeting and Deputy Reeve Illingworth assumed the chair.

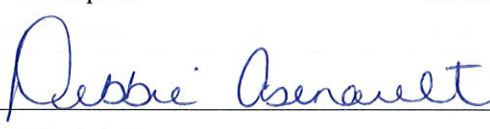
ADJOURN

99/21 - Fransoo: That this meeting now adjourn. 2:10 p.m.

Carried



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, May 12, 2021 VIA ZOOM.

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

Todd Illingworth – Division 2 was absent

MINUTES

75/21 - Fransoo: That the minutes of the April 14, 2021 Zoom meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

76/21 - Winterhalt: That the Statement of Financial Activities for the month of April, 2021 be accepted as presented. Carried

Councillors Shepherd and Winterhalt declared a pecuniary interest and withdrew from the meeting

ACCOUNTS

77/21 - Fransoo: That the listing of accounts and bills forming part of these minutes, cheque numbers 7424 to 7470 inclusively in the amount of \$ 157,803.47, and Paymate payroll in the amount of \$ 21,368.94, be approved for payment. Carried

Councillors Shepherd and Winterhalt rejoined the meeting

BUILDING PERMIT – SERAFINA

78/21 – Winterhalt: That the R.M. of North Battleford No. 437 approve the building permit application as submitted by Serafina Energy Inc to construct buildings and an office at their Trans loading facility site located on the NE of 31-45-16-W3, SE of 31-45-16-W3, NE of 30-45-16-W3 and the SE of 30-45-16-W3 subject to approval from CCA Construction Code Authority and further no building is to take place before a permit has been issued. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, May 12, 2021 VIA ZOOM CONTINUED

DEVELOPMENT PERMIT/BUILDING PERMIT – FARMER

79/21 – Hujdic: That the R.M. of North Battleford No. 437 approve the development and building permit applications as submitted by Steve Farmer to place a modular home on Lot 6 Block 1 Plan No. 95B05934 as it meets municipal bylaws and further a permit has been issued by CCA Construction Code Authority. Carried

DEVELOPMENT PERMIT/BUILDING PERMIT – BOOTHMAN

80/21 – Acaster: That the R.M. of North Battleford No. 437 approve the development and building permit application as submitted by Brendon Boothman to construct a garage on the NE of 20-44-16-W3 Parcel L as it meets municipal bylaws and further a building permit has been issued by CCA Construction Code Authority. Carried

BUILDING PERMIT – LIEBAERT

78/21 – Winterhalt: That the R.M. of North Battleford No. 437 approve the building permit application as submitted by Victor & Elaine Liebaert to construct a house addition located on the NW of 21-44-16-W3 subject to approval from CCA Construction Code Authority and further no building is to take place before a permit has been issued. Carried

9:30 a.m. Foreman Rob Jenner attended the council meeting to discuss transportation issues.

2021 HIGHWAY 378 GRAVEL HAUL

79/20 - Shepherd: That the R.M. of North Battleford No. 437 accept the tender as submitted by Trojan Aggregates for the 2021 Highway 378 gravel haul at the quoted price of \$ 3.95 per yard, \$0.25 per yard for loading and no surcharges or mobilization charges. Carried

WATER TRUCK PURCHASE

80/21 – Hujdic: That the R.M. of North Battleford No. 437 set a \$40,000.00 plus applicable taxes to purchase a water truck at the Foreman's discretion. Carried

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
May 12, 2021 VIA ZOOM CONTINUED**

RURAL CRIME WATCH ASSOCIATION

81/21 – Shepherd: That the R.M. of North Battleford No. 437 pay the \$50.00 membership fee to the Rural Crime Watch Association. Carried

SASKATCHEWAN MUNICIPAL HAIL INSURANCE WITHDRAWALS

82/21 – Shepherd: That the R.M. of North Battleford No. 437 acknowledge and accept the 2021 Municipal Hail Withdrawals as submitted. Carried

LATE BILLS

83/21 – Fransoo: That the submitted late bills be paid as follows: Discovery Co-Op \$ 9,249.37, Loraas \$ 113.97, News Optimist \$ 255.15 and Wayne Heidel \$ 200.00. Carried

CORRESPONDENCE

84/21 - Winterhalt: That the following correspondence be acknowledged as presented and now be filed:

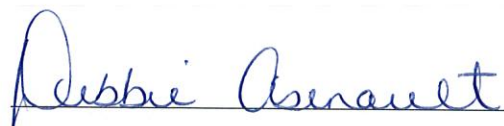
- Ministry of Highways – Highway 378 Road Project Agreement
 - Ministry of Government Relations – Annexation Saskatchewan Hospital
 - Saskatchewan Association of Rural Municipalities – Rural Crime Watch Association
 - Evan Drury – Road sign change
 - Chamber of Commerce – Annual Golf Tournament
 - North Saskatchewan River Basin – Youth Initiative
 - Saskatchewan Municipal Hail Insurance – 2021 Withdrawals
 - Hudec Law Office – Elaine Katerynych
- Carried

ADJOURN

85/21 - Shepherd: That this meeting now adjourn. 11:24 a.m. Carried



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, April 14, 2021 VIA ZOOM.

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

MINUTES

58/21 - Fransoo: That the minutes of the March 17, 2021 Zoom meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

59/21 - Hujdic: That the Statement of Financial Activities for the month of March, 2021 be accepted as presented. Carried

AGREEMENT MEOTA FIRE DEPARTMENT

60/21 – Acaster: That the R.M. of North Battleford No. 437 enter into an agreement with The Meota & District Fire Department as follows: Meota will purchase a 2021 New Ion Combi Tool, Flexvolt Battery and Lithium Fast Charger and will retain ownership of the tool which will be utilized by their future rescue unit. Carried

ACCOUNTS:

61/21 - Hujdic: That the listing of accounts and bills forming part of these minutes, cheque numbers 7377 to 7423 inclusively in the amount of \$76,824.65, and Paymate payroll in the amount of \$16,446.95, be approved for payment. Carried

9:30 a.m. – Foreman Robert Jenner attended the meeting to discuss transportation issues.

SEASONAL EMPLOYEES

62/21 – Hujdic: That the R.M. of North Battleford No. 437 hire Howard Rowland and Cory Schaffer as seasonal employees effective April 1, 2021 to October 31, 2021 at an hourly wage of \$24.00 and that they be placed on a 30 day probation period which will be reviewed on April 31, 2021. Carried

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, April 14, 2021 VIA ZOOM CONTINUED

BYLAW 1-2021

63/21 – Fransoo: That Bylaw 1-2021 being a bylaw to Extend the Time Required for the Completion of the Assessment Roll be read for the first time. Carried

64/21 – Hujdic: That Bylaw 1-2021 be read for the second time. Carried

65/21 – Shepherd: That unanimous consent be given to have Bylaw 1-2021 read for the third time at this meeting. Carried

66/21 – Illingworth: That Bylaw 1-2021 be read for the third and final time as annexed hereto and forming parts of these minutes and be signed and sealed by the Reeve and Administrator. Carried.

2021 GRAVEL HAUL

67/20 - Fransoo: That the R.M. of North Battleford No. 437 accept the expression of interest as submitted by Cockburn Construction for the 2021 gravel haul at the quoted price of \$0.35 per yard mile, with no loading fee and no 5 mile limit. Carried

GRAVEL PURCHASE

68/21 – Winterhalt: That the R.M. of North Battleford No. 437 purchase approximately 5,000 yards of spec road gravel from Cockburn Construction if necessary at the previously quoted price of \$8.50 per yard. Carried

DEVELOPMENT PERMIT/BUILDING PERMIT – HAWKINS

69/21 – Winterhalt: That the R.M. of North Battleford No. 437 approve the development and building permit application as submitted by Laurissa Hawkins to construct a home/riding stable on the SE of 34-43-16-W3 as it meets municipal bylaws and further no building is to take place until such time as the plan review has been completed and a building permit has been issued by CCA Construction Code Authority. Carried

DONATION – BATTLEFORD SEARCH & RESCUE

70/21 – Shepherd: That the R.M. of North Battleford No. 437 donate \$500.00 to Battleford Search & Rescue to contribute to the startup costs. Carried

**Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday,
April 14, 2021 VIA ZOOM CONTINUED**

BYLAW 2-2021

71/21 – Fransoo: That Bylaw 2-2021 being a bylaw to Amend Bylaw 5-2016 be read for the first time and duly advertised. Carried

LATE BILLS

72/21 – Illingworth: That the submitted late bills be paid as follows: Discovery Co-Op \$ 5,654.00, RCAP \$ 11.10 and Tor'q Up Mechanical \$ 1,251.91. Carried

CORRESPONDENCE

73/21 - Shepherd: That the following correspondence be acknowledged as presented and now be filed:

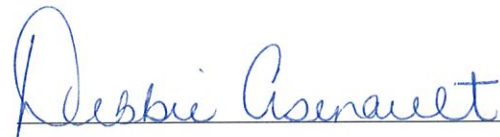
- R.M. of Round Hill – Fire Protection Request for Divisions 2 and 3
- Ministry of Government Relations – 2021 Education Tax Mill Rates
- Battleford Search & Rescue – Donation Request
- Ministry of Sask Builds & Procurement – Update on Saskatchewan Hospital Demolition Process
- Ministry of Highways – 2020 Traffic Counts
- Saskatchewan Association of Rural Municipalities – Virtual June District Meetings
- Blaine Winterhalt – Request to Re-Zone and Subdivide Property Carried

ADJOURN

74/21 - Fransoo: That this meeting now adjourn. 11:52 a.m. Carried



Reeve



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 17, 2021 VIA ZOOM.

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

MINUTES

42/21 - Winterhalt: That the minutes of the February 10, 2021 Zoom meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

43/21 - Shepherd: That the Statement of Financial Activities for the month of February, 2021 be accepted as presented. Carried

Councillor Shepherd declared a pecuniary interest for the accounts

ACCOUNTS:

44/21 - Fransoo: That the listing of accounts and bills forming part of these minutes, cheque numbers 7323 to 7376 inclusively in the amount of \$131,845.07, and Paymate payroll in the amount of \$16,763.98, be approved for payment. Carried

The meeting resumed with all members taking part

SASKATCHEWAN PUBLIC ALERTING PROGRAM

45/21 – Hujdic: That the Rural Municipality of North Battleford No. 437 hereby applies for access to the Saskatchewan Public Alerting Program by designating on its behalf Kailyn Simon to be trained as an authorized user for Sask Alert. Carried

9:30 a.m. – Foreman Robert Jenner attended the meeting to discuss transportation issues.

9:30 a.m. – Richard Porter attended the meeting via conference call to give further details to council and staff on the Highway 378 highway partnership project.

TRE

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 17, 2021 VIA ZOOM CONTINUED

HIGHWAY 378 PROJECT AGREEMENT

46/21 – Acaster: That the R.M. of North Battleford No. 437 enter into an agreement with the Ministry of Highways to complete an MG30 project on 20 kms of Highway 378 starting at the Highway 4 North intersection with the costs as per agreed upon as per the attached listing. Carried

GRAVEL HAUL EXPRESSION OF INTEREST

47/20 - Fransoo: That the R.M. of North Battleford No. 437 invite expressions of interest for the hauling and placement of approximately 12,000 to 15,000 yards of road gravel which would a continuous haul through the duration of the Highway 378 project beginning in July, 2021 with expressions to be in the R.M. office no later than 4:00 p.m. on May 11, 2021 and further the R.M. reserves the right to refuse the lowest and/or all expressions of interest. Carried

DEVELOPMENT PERMIT – USSELMAN

48/21 – Winterhalt: That the R.M. of North Battleford No. 437 approve the development permit application as submitted by David Usselman to place a temporary mobile home on the SW of 15-45-17-W3 as a temporary residence while his new residence is under construction. Carried

BUILDING & DEVELOPMENT PERMIT – MILLAR

49/21 – Fransoo: That the R.M. of North Battleford No. 437 approve the development permit as submitted by Earl Millar to place a mobile home on the NE of 04-45-16-W3 as they meet municipal bylaws. A building permit has been approved by CCA Construction Code Authority. Carried

GENERATOR PURCHASE

50/21 – Fransoo: That the R.M. of North Battleford No. 437, upon the recommendation of the E.M.O. Committee, accept the tendered price of \$20,500.00 plus applicable taxes as submitted by Maunula Electric for the purchase and installation of a 24 KW Generator and further that Maunula's be instructed to compare the prices of an automatic switch from a manual switch and that the R.M. will consider the most cost effective. Carried

CANADIAN NATIONAL RAILWAYS ANNUAL OVERWEIGHT PERMIT

51/21 – Illingworth: That the R.M. of North Battleford No. 437 approve an annual overweight permit to CN in order for them to operate within the municipality between primary roads and their nearest access to railways for them to perform maintenance when required. Carried

TDI

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 17, 2021 VIA ZOOM CONTINUED

SERAFINA ROAD PROJECT – TEMPORARY ROAD CLOSURES

52/21 – Hujdic: That the R.M. of North Battleford No. 437 authorize Serafina Engery Ltd to close the Highworth Road running West to the Railroad tracks from May 10 – 17, 2021 to complete agreed upon road upgrades and from June 14 – 17, 2021 to complete the necessary paving work, Serafina Energy Ltd is to give proper notice and supply appropriate signage notifying individuals of this closure. Carried

2020 DRAFT FINANCIAL STATEMENT

53/21 – Illingworth: That the R.M. of North Battleford No. 437 approve the 2020 Draft Annual Financial Statement as presented. Carried

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY VIRTUAL CONVENTION

54/21 – Illingworth: That the R.M. of North Battleford No. 437 register Reeve Dan Bartko and Councillor Ryan Shepherd as voting delegates for the SAMA Annual Convention (Virtual) being held April 9, 2021. Carried

CORRESPONDENCE

55/21 - Fransoo: That the following correspondence be acknowledged as presented and now be filed:

- North Central Transportation Planning Committee – Annual General Meeting
- Dustin Davies – CN Annual Overweight Permit to Operate within Municipality
- Darin Stene – Road projects within the Municipality 2021
- Devon Hall – Serafina Energy Ltd. – Road Design Highworth Road
- R.M. of Meota No. 468 – Former E.M.O. Bylaw (Repealed)
- Vantage Chartered Accountants – Draft 2020 Annual Financial Statement
- M.P. Rosemarie Falk – Request to pass federal resolution
- Zena Johnson – Park Model Trailer
- North Saskatchewan River Basin Committee – Letter of Support Requested
- West Central Municipal Government Committee – Upcoming Meeting
- Saskatchewan Assessment Management Agency – Annual Meeting Registration

Carried

T.D.I.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, March 17, 2021 VIA ZOOM CONTINUED

FEDERAL RESOLUTION – MENTAL HEALTH CRISIS LINE

56/21 – Winterhalt: WHEREAS the Federal Government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the oncoming COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 985 crisis hotline;

AND WHEREAS the Rural Municipality of North Battleford No. 437 recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the Rural Municipality of North Battleford No. 437 endorses this 988 crisis line initiative;

And that Administration be directed to send a letter indicating such support to the local MP, MLA, Federal Minister of Health, the CRTC and local area municipalities to indicate our support. Carried

ADJOURN

57/20 - Fransoo: That this meeting now adjourn. 12:36 p.m.

Carried



Reeve Deputy



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, February 10, 2021 VIA ZOOM.

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

MINUTES

30/21 - Fransoo: That the minutes of the January 13, 2021 Zoom meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

31/21 - Illingworth: That the Statement of Financial Activities for the month of January, 2021 be accepted as presented. Carried

ACCOUNTS:

32/21 - Fransoo: That the listing of accounts and bills forming part of these minutes, cheque numbers 7263 to 7322 inclusively in the amount of \$92,253.01, and Paymate payroll in the amount of \$16,455.01, be approved for payment. Carried

LATE BILLS

33/21 – Acaster: That the R.M. of North Battleford No. 437 pay the following late bills as submitted by Battleford's Bearing & Farm \$28.33, Brandt Tractor \$155.97, Discovery Co-Op Ltd \$5,864.00, Eecol Electric \$220.89 and Home Hardware Building Centre \$126.52 be paid. Carried

9:30 a.m. – Foreman Robert Jenner attended the meeting to discuss transportation issues.

9:00 a.m. – Jeremy Brown & Ashley Kowalchuk – Representing Ducks Unlimited attended the meeting to discuss the various programs offered from Ducks Unlimited

TDS

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, February 10, 2021 VIA ZOOM CONTINUED

GRAVEL CRUSHING 2021

34/21 - Fransoo: That the R.M. of North Battleford No. 437 accept the quoted price of \$4.00 per yard for gravel crushed and \$1.50 per yard for rejects as submitted by Cockburn Construction Ltd and further that the crushing commence no later than June 1, 2021 and be completed no later than July 31, 2021.

Carried

10:30 a.m. – Jesse Agrey – Representing Text2car attended the council meeting to discuss the new programs that are being offered by their company.

CANCEL PENALTY

35/21 – Illingworth: That the following penalty be canceled on the Pt. NE of 20-44-16-W3:
Municipal - \$18.77 and School - \$9.10

Carried

BARTKEWICH SUBDIVISION

36/21 – Illingworth: That a letter be sent to Maggie Schwab, Community Planning Services, Ministry of Government Relations, regarding the proposed NW of 30-43-15-W3 (Municipal Affairs File No. R0111-21S) recommending approval upon the submission of a revised parcel plan by the surveyor as the proper setbacks are not shown in the original submission. With a revised parcel plan this bylaw will meet Municipal Bylaws, specifically Section 3.6.2.3 (d) (ii) (b) of the Official Community Plan authorizing council to approve a larger site size than what is outlined in the zoning bylaw. And further a servicing agreement and municipal reserve are not required.

Carried

11:00 a.m. – EMO Coordinator Kailyn Simon attended the council meeting to discuss the latest EMO Committee meeting and the quotes on generators.

GRAVEL HAUL EXPRESSION OF INTEREST

37/20 - Hujdic: That the R.M. of North Battleford No. 437 invite expressions of interest for the hauling and placement of approximately 10,000 to 15,000 yards of road gravel during the 2021 year with expressions to be in the R.M. office no later than 4:00 p.m. on April 14, 2021 and further the R.M. reserves the right to refuse the lowest and/or all expressions of interest.

Carried

CHANGE MARCH, 2021 MEETING DAY

38/21 – Fransoo: That the March, 2021 regular meeting be held on March 17 due to the Saskatchewan Association of Rural Municipalities Virtual Convention being held March 9 & 10, 2021.

Carried

TDI

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, February 10, 2021 VIA ZOOM CONTINUED

SASKATCHEWAN ASSOCIATION OF RURAL MUNICIPALITIES VIRTUAL CONVENTION

39/21 – Shepherd: That the R.M. of North Battleford No. 437 register Reeve Dan Bartko, Councillors Ryan Shepherd and Todd Illingworth, Administrator Debbie Arsenault and Assistant Administrator Nicole Collins for the SARM Annual Convention (Virtual) being held March 9 & 10, 2021. Carried

CORRESPONDENCE

40/21 - Acaster: That the following correspondence be acknowledged as presented and now be filed:

- Ministry of Government Relations – Proposed Parcel Tie Removal Approval
- Northwest Municipalities Association – January, 2021 minutes and survey
- R.C.M.P. – Quarterly Report October – December, 2020
- Innovation Credit Union – New Account Manager
- Miller Thompson – Conservation Agreement Ducks Unlimited & Sherry Bokus
- Ministry of Government Relations, Community Planning Services – Bartkewich Subdivision

Carried

ADJOURN

41/20 - Fransoo: That this meeting now adjourn. 12:14 p.m.

Carried



Reeve Deputy



Administrator

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 13, 2021 VIA ZOOM.

Reeve Dan Bartko called the meeting to order at 9:00 a.m. with Administrator Debbie Arsenault, Assistant Administrator Nicole Collins and the following Councillors present:

Robert Hujdic – Division 1

Todd Illingworth – Division 2

Todd Winterhalt – Division 3

David Acaster – Division 4

Ryan Shepherd – Division 5

Gilles Fransoo – Division 6

MINUTES

1/21 - Winterhalt: That the minutes of the December 9, 2020 Zoom meeting of this municipality be accepted as presented. Carried

STATEMENT OF ACCOUNTS

2/21 - Hujdic: That the Statement of Financial Activities for the month of December, 2020 be accepted as presented. Carried

ACCOUNTS:

3/21 - Winterhalt: That the listing of accounts and bills forming part of these minutes, cheque numbers 7209 to 7262 inclusively in the amount of \$315,583.18, and Paymate payroll in the amount of \$18,778.81, be approved for payment. Carried

LATE BILLS

4/21 – Illingworth: That the R.M. of North Battleford No. 437 pay the following late bills as submitted by Crush Environmental in the amount of \$643.80, Minister of Finance in the amount of \$1,072.26 and Discovery Co-Op in the amount of \$2,279.71. Carried

9:30 a.m. – Foreman Robert Jenner attended the meeting to discuss transportation issues.

NON-BINDING AGREEMENT – HIGHWAY 378

5/21 – Acaster: That the R.M. of North Battleford No. 437 enter into a non-binding agreement with the Ministry of Highways for the purpose of investigating potential partnership opportunities for the upgrading of the provincial Highway 378. Carried

TDT

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 13, 2021 VIA ZOOM CONTINUED

REGULAR MEETINGS

6/21 - Illingworth: That the regular meetings of council be held on the second Wednesday of each month, to take place in the Municipal Office commencing at 9:00 a.m. and further that notice is not necessary when there is no change to the meeting date. Carried

REMUNERATION

7/21 - Illingworth: That remuneration paid to council members for the current year be set at \$300.00 per council meeting, \$40.00 per hour for supervision completed and a travel allowance of \$0.58 per kilometer. Carried

COMMITTEE APPOINTMENTS

8/21 - Winterhalt: That Ryan Shepherd and Todd Illingworth be appointed to this R.M.'s E.M.O. committee for 2021, with remuneration of \$300.00 per meeting and necessary mileage at \$0.58 per kilometer. Carried

9/21 - Hujdic: That Donna Currie be appointed this R.M.'s representative to the Lakeland Library Region for 2021 with remuneration of \$300.00 per meeting and necessary mileage at \$0.58 per kilometer. Carried

10/21 - Fransoo: That Lorne Kemp be appointed to the ADD Board Committee as representative of this R.M. for the year 2021, with remuneration of \$300.00 per meeting and necessary mileage at \$0.58 per kilometer. Carried

11/21 - Fransoo: That Robert Hujdic and David Acaster be appointed to the Weed Committee as this R.M.'s representatives for the year 2021 with remuneration of \$300.00 per meeting and necessary mileage at \$0.58 per kilometer. Carried

12/21 - Illingworth: That Gilles Fransoo, Ryan Shepherd and Todd Winterhalt be appointed as the 2021 Human Resource Committee with duties to consist of supporting the administrator in her duties of supervising the day to day operations of the municipality and its employees. Carried

13/21 - Acaster: That Todd Illingworth and Gilles Fransoo be appointed to the 2021 Finance Committee. Carried

T.D.F.

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 13, 2021 VIA ZOOM CONTINUED

WEED INSPECTOR

14/21 - Winterhalt: That Alana Gunsch be appointed as this municipalities 2021 Weed Inspector and that she be paid as per actual invoices submitted. Carried

WORKERS COMPENSATION

15/21 - Fransoo: That all council members be covered under the Workers Compensation Act for 2021, for the minimum amount established by the Board. Carried

CANCEL PENALTY

16/21 – Shepherd: That the penalty in the amount of \$65.13 as applied to B & C Trenching be canceled due to the tax payment being receipted in January, 2021 instead of December, 2020. Carried

APPOINTMENTS

17/21 - Illingworth: That Vantage Professional Chartered Accountants (Derek Sieben) be appointed the Auditors of this municipality for the year 2021 with the conditions that the Financial Statement be completed by April, 2021 and that a representative from Vantage Professional Accountants attend a council meeting to present it. Carried

18/21 - Winterhalt: That Jeff Baldwin of the Battle River Law Office be appointed this municipality's legal firm for the year 2021. Carried

BOARD OF REVISION

19/21 - Fransoo: That Jason Pilat be appointed Secretary for the Board of Revision for the year 2021 with remuneration to be set at \$45.00 per hour worked and \$0.58 per kilometer traveled when required. Board Members for 2021 are as follows: Kim Adams, Becky Carr and Kailyn Simon with remuneration of \$300.00 per day and \$0.58 per kilometer traveled when required be paid. Carried

PARCEL TIE REMOVAL

20/210- Illingworth: That a letter be sent to Joshua Campbell, Community Planning Services, Ministry of Government Relations, regarding the proposed NE of 09-43-15-W3 (Municipal Affairs File No. R0831-20S) recommending approval as it meets municipal bylaws, specifically Section 3.6.2.3 (d) (ii) of the Official Community Plan authorizing council to approve a larger site size than what is outlined in the zoning bylaw. And further a development permit is not required."

TDE

Minutes of the Meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 13, 2021 VIA ZOOM CONTINUED

ELECTION OFFICIALS

21/21 - Fransoo: That the following Returning Officer, Deputy Returning Officer, Poll Clerk, Alternate and Polling Place be set for any advance polls and/or elections that may become necessary for 2021 and further that the remuneration be set at \$400.00 per day and \$0.58 per km traveled.

For Divisions 1 – 6 including Reeve:

Returning Officer – Debbie Arsenault

Deputy Returning Officer – Kim Adams

Poll Clerk – Nicole Collins

Alternate – Ken Arsenault

Polling Place – R.M. of North Battleford No. 437 Office

Carried

COMMUNITY GRANT PROGRAM

22/21 - Fransoo: That the R.M. of North Battleford No. 437 allocate the eligible amount of \$4,604.00 under the 2022 Community Grant Program to the Village of Maymont, with the funds to be transferred to Glenburn Regional Park, to enhance programs in sport, recreation and culture available to residents of the municipality.

Carried

DEPUTY REEVE

23/20 - Fransoo: That Todd Illingworth be appointed Deputy Reeve for this municipality for 2021 to fulfill the duties of the Reeve when he is not capable.

Carried

CO-FIRE CHIEFS

24/21 – Illingworth: That the R.M. of North Battleford No. 437 appoint Aaron McNabb and Trevor Watts as co-fire chiefs for the R.M. of North Battleford No. 437 Volunteer Fire Department for 2021 and further that a monthly retainer be paid to each co-chief in the amount of \$850.00.

Carried

EMO CO-ORDINATOR

25/21 – Illingworth: That the R.M. of North Battleford No. 437 appoint Kailyn Simon EMO Co-Coordinator for 2021 at a monthly retainer rate of \$850.00.

Carried

DEVELOPMENT APPEAL BOARD

26/21 – Hujdic: That the R.M. of North Battleford No. 437 appoint Dale Charabin, Rene Vany and Lorne Kemp to the Development Appeal Board with remuneration of \$300.00 per day and \$0.58 per km traveled when necessary.

Carried

TDR

Minutes of the meeting of the Council of the R.M. of North Battleford No. 437 as held on Wednesday, January 13, 2021 VIA ZOOM CONTINUED

CORRESPONDENCE

27/21 - Winterhalt: That the following correspondence be acknowledged as presented and now be filed:

- Sask Lotteries – 2022 Community Grant
- North Central Transportation Planning Committee – Potential workshops
- Sask Power – 2021 Planned Construction
- Saskatchewan Association of Rural Municipalities Association – Resolution Deadline
- Saskatchewan Municipal Hail Insurance – Claims for 2020 local and province wide
- Colleen Fennig – Clubroot Map
- Ray Orb – Saskatchewan Association of Rural Municipalities President Election
- Huber – Saskatchewan Association of Rural Municipalities Vice-President Election
- Darwin Whitfield – Saskatchewan Association of Rural Municipalities Director 6 Election
- MLA Ryan Domotor – Potential Grants and Meet & Greet at later date
- TransCanada Yellowhead Highway Association – 2021 Membership
- Saskatchewan Ministry of Highways – Depleted gravel pit sale
- Saskatchewan Assessment Management Agency – Revaluation for 2021
- Saskatchewan Ministry of Highways – Mowing Program
- Liam Quinn – Equipment for Rent for Crushing Purposes
- iHunter – Map sales for 2020
- Ministry of Saskbuilds & Procurement – Demolition of Saskatchewan Hospital
- Ministry of Government Relations – Proposed Parcel Tie Removal
- Government of Canada – Summer Student Funding Application
- Robert Florence – Approach Materials

Carried

CANADA SUMMER STUDENT JOBS

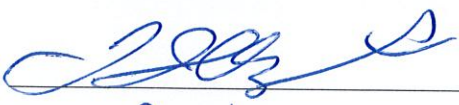
28/21 – Fransoo: That the R.M. of North Battleford No. 437 apply for funding through the Canada Summer Student Job Program for the 2021 season.

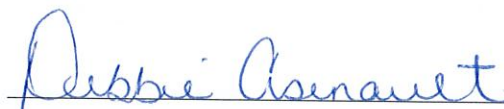
Carried

ADJOURN

29/20 - Fransoo: That this meeting now adjourn. 10:55 a.m.

Carried


Reeve Deputy


Administrator