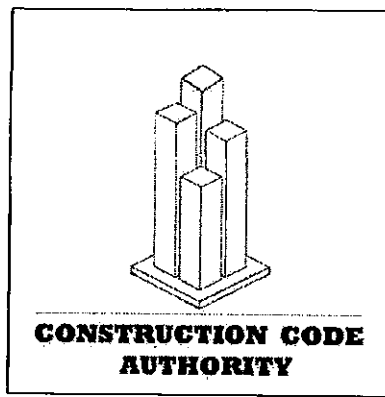




Plan Review Checklist – Mobile Homes

Home Owner/Builders: The following information is required when submitting an application for a residential building permit and before a building permit is issued. The plan review will not begin until all required information is provided.

Required Information:

- 2 sets of Site Plans with the following information
 - Show size and location of proposed mobile home
 - Show size and location of existing buildings on property
 - Show lot dimensions and shape
 - Show distance between buildings and property lines
 - Show North direction arrow
- 2 sets of Mobile Home Layout Drawings with the following information
 - Interior wall location (if enclosed)
 - Window sizes and locations
 - Door sizes, location and swing direction
- 2 copies of conformation that Mobile Home was constructed at a CSA approved facility
- 2 copies of the Mobile Home Site Preparation and Anchorage Drawings
 - See information provided from CSA Z240
- 2 copies of the Building Permit Application properly filled out

Required Inspections:

- Plan Review (Prior to the commencement of any construction)
- Foundation (Prior to pouring concrete)
- Final (Prior to moving in or occupying the building)

CCA-SK WORKSHEET - MOBILE HOMES, SITE PREPARATION, AND FOUNDATION

Information:

(Home info is typically found on the inside of a kitchen cabinet or elec panel)

Year Built: _____
 Manufacturer: _____
 Serial No.: _____
 CSA No.: _____
 Length: _____
 Width: _____
 Pier Spacing: _____

Site Plan:

- > Note distances to all property lines (can be approx if long distances).
- > Indicate adjacent streets, lanes, if in an urban municipality or close to a PL.

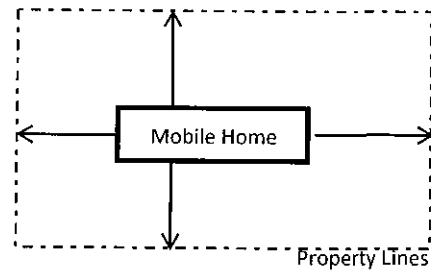
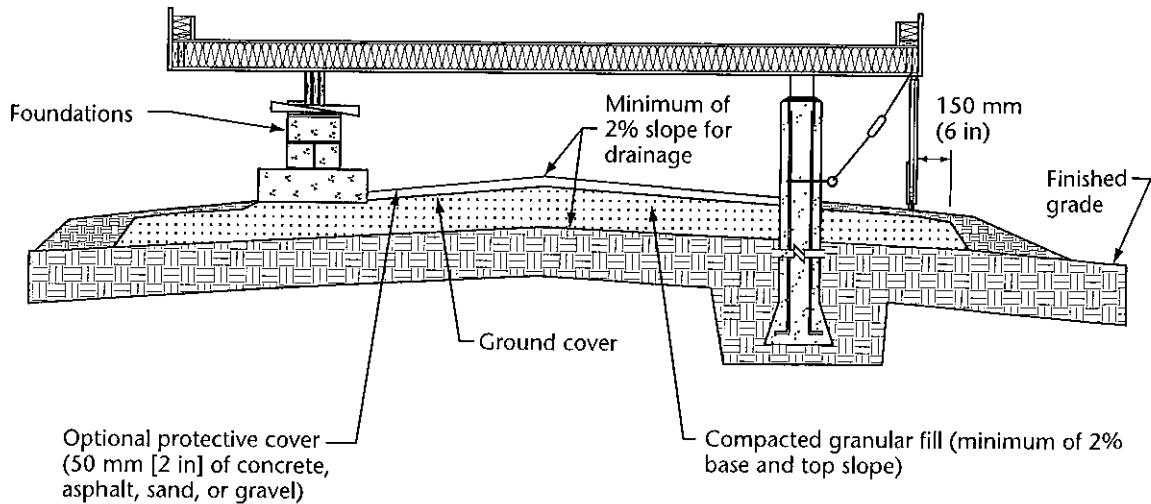


Fig 1. Foundation and Site Prep Example and Descriptions



Notes:

- (1) The ground cover extends at least 150 mm (6 in) past the sides of the manufactured home.
- (2) The backfill base and ground cover are graded centre to outside or from side to side with a minimum slope of 2%.
- (3) The surrounding finished grade slopes away from the home.

Foundation Type:

- ☐ Treated Timbers
- ☐ Concrete Blocks
- ☐ Wood Crib
- ☐ Screw Pile
- ☐ Concrete Pile

Describe Size / Spacing of Foundation System:
 (provide plan if necessary)

i.e. 3" diameter screw piles / 10' o.c. along beam

i.e. 2x4 wood crib / 3'x3' / 10' o.c. along beam

Anchorage:

- ☐ Ground anchors not required:

The following information is required to determine if anchorage is not required:

Weight: _____

Dist between main beams: _____

Height of Pier: _____

Width of Pier: _____

- ☐ Ground anchors to be installed:

Describe type and spacing:
